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DILO	DEPARTMENT OF THE IN Prime Regional Government O				FM- Rev. M	lo. Eff.	Page Date Page 15.21 of
MODE O	F PROCUREMENT: Negotiated Procurement- Sma Procurement (SVP)	ll Value	RFQ No. :	SUP	2022- 🕻	1-006	*
and the second se	Procuring Entity: DILG REGION XII		Date: 20	Jonnary 1	022		
Office/Er	nd User: LGMED						
	7 Name (TO BE FILLED SUPPLIER):						
Address BY SUPP	(TO BE FILLED OUT LIER)						
	EPS Registration No. (TO BE FILLED OUT BY	SUPPLI	ER)				
Please qu	note your lowest price for the requirements listed hereu			ns and Conditio	ons stated	below an	d submit to this
	ly signed:						
	AND CONDITIONS: s shall provide correct and accurate information required in	7 The DI	I G shall have the	e right to inspect	and/or to	test the go	ods to confirm
this form.	s shan provide correct and accurate mormation required in			chnical specifica		test the ge	ous to commin
2. Bidders	s may quote for any or all items.						0.1%) of the value
	uotation(s) to be denominated in Philippine Peso shall include uties and/or levies payable.						d shall be imposed cumulative amount
	ions exceeding the Approved Budget for the Contract (ABC)	ofliquida	ted damages rea	ches ten (10) pe	rcent of th	e amount o	of the contract,
shall be re		without p	orejudice to othe	r courses of acti	on and ren	nedies oper	n to it.
5. Award	of contract shall be made to the lowest quotation (for goods)						
or the hig	hest rated offer (for consulting services) which complies with						
the minim stated her	num technical specifiactions and other terms and conditions rein.		shall ensure tha ration of the acti		ealth proto	ocols must	be observed for the
	interlineations, erasures, or overwriting shall be valid only if						
	y are signed or initialed by the supplier or its authorized						
Ar	PPROVED BUDGET FOR THE CONTRACT (ABC):			LAILYN A.	RTHZ. CES	o v	/
	PHP 138,800.00		Assistant	Regional Dire			rson
ITEM NO.	ITEM DESCRIPTION					NCE WITH NICAL	
		OTY	UNIT DDICE	TOTAL DRICE		CATIONS	DEMARKS
		QTY.	UNIT PRICE	TOTAL PRICE	(PLEASE	CHECK)	REMARKS
					YES	NO	
1	Venue and Catering Services for the CONDUCT OF						
	STRATEGIC PLANNING WORKSHOP ON ELCAC AND OTHER DILG MAJOR PROGRAMS AND REGIONAL						
	CONSULTATION DIALOGUE WITH MANCOM AND				[]	[]	
· · · · ·	OUTCOME/PROGRAM MANAGERS ON FEBRUARY 3-						
	4 AND 7, 2022						
	Open to all qualified bidders (preferably within				r 1	г 1	
	Koronadal City)				[]	[]]	
	Must be accessible to Public Transportation;				[]	[]	
	Free Parking Space and use of amenities and						
	facilities;						
	With proper waste management with sanitary	1					
	permit from appropriate authority.				[]	[]	
2	*Meals/ Catering/Venue						
-	BUFFET MEALS (Lunch to be served by						
	11:30AM and Dinner by 6:00PM)						
	AM Snacks to be served by 9AM and PM Snacks						
	by 3:00PM)						
	FEBRUARY 3, 2022 (Thusday)		1				
	AM Snacks	45			[]	[]	
	Lunch	45			[]	[]	
	PM Snacks	45			[]	[]	
	Dinner	45					
	Accommodation with Free Breakfast FEBRUARY 4, 2022 (Friday)	19					
		45			г л	Г 1	
	AM Snacks	45					

	1°							
DILO	5 R '	Republ DEPARTMENT OF THE IN Prime Regional Government C		AND LOCAL GOV			o. Eff	-AS-RO-10-07 Date Page 15.21 of
MODE O	F PROCUREMENT:	Negotiated Procurement- Sma Procurement (SVP)	ll Value	RFQ No. :	SUP	2022- ()	1-000	
Name of	Procuring Entity:	DILG REGION XII		Date: 20	Jonuary	2022		
Office/Er		LGMED		1	1			
-	y Name (TO BE FILLED SUPPLIER):							
Address BY SUPP	(TO BE FILLED OUT LIER)							
*PhilGl	EPS Registration N	o. (TO BE FILLED OUT BY	SUPPLI	ER)				
office du	aote your lowest price f ly signed: AND CONDITIONS:	or the requirements listed hereur	nder subj	ect to the Term	s and Conditio	ons stated	below ar	nd submit to this
		accurate information required in	7. The DI	LG shall have the	right to inspec	t and/or to	test the g	oods to confirm
this form.				formity to the tec				
3. Price qu all taxes d	uties and/or levies payab ions exceeding the Approv	ated in Philippine Peso shall include	of the goo per day o of liquida	ods not delivered	within the pres S shall rescind t ches ten (10) pe	scribed deli he contract ercent of th	very perio once the e amount	cumulative amount of the contract,
or the hig the minim stated her 6. Any i	hest rated offer (for consu num technical specifiaction rein. interlineations, erasures, o	to the lowest quotation (for goods) ling services) which complies with and other terms and conditions or overwriting shall be valid only if y the supplier or its authorized		shall ensure that ration of the activ		ealth proto	cols must	be observed for the
and the second se	the second se	R THE CONTRACT (ABC):			and	INK		
		8,800.00		Assistant	LAILYN A O Regional Dire			ers
	Lunch		45			[]	[]	
	PM Snacks		45			[]	[]	
	Dinner		45			[]	[]	
	Accommodation wit	h Free Breakfast	19			[]	[]	
	FEBRUARY 7, 2022	(Monday)						
	AM Snacks		45			[]	[]	
	Lunch		45			[]	[]	
	PM Snacks		45	1			L J	
3	Venue/Hall		75			[]	[]	
	the second se		тJ			[]	[]	
	Can accommodate u (90 pax if full capaci	p to 45pax in 50% capacity ty) in adherence to minimum inst COVID-19 particularly on ncing;				[]	[]	
	Can accommodate u (90 pax if full capaci health protocols aga strict physical distar Function room/train	ty) in adherence to minimum inst COVID-19 particularly on ncing; ning hall should have no middle that can distract both				[]	[]	
	Can accommodate u (90 pax if full capaci health protocols aga strict physical distar Function room/train columns/post in the resource speakers a	ty) in adherence to minimum inst COVID-19 particularly on ncing; ning hall should have no middle that can distract both nd participants; N Internet (100mbps or						
	Can accommodate u (90 pax if full capaci health protocols aga strict physical distar Function room/train columns/post in the resource speakers a With standalone LAI higher) for the secre At least 10-12 round	ty) in adherence to minimum inst COVID-19 particularly on ncing; ming hall should have no middle that can distract both nd participants; N Internet (100mbps or etariat; I tables with desirable clothing and appropriate center piece				[]		
	Can accommodate u (90 pax if full capaci health protocols aga strict physical distar Function room/train columns/post in the resource speakers at With standalone LAI higher) for the secre At least 10-12 round and banquet chairs a per table with 5 pers At least 2 Secretaria desirable clothing w near the door.	ty) in adherence to minimum inst COVID-19 particularly on acing; ming hall should have no middle that can distract both and participants; N Internet (100mbps or etariat; I tables with desirable clothing and appropriate center piece sons per table t Tables(long table) with vill be placed inside the hall				[]		
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MODE OI	F PROCUREMENT: Negotiated Procurement - Sma Procurement (SVP)	ll Value	RFQ No. :	SUP	2022- 0	1-000	2
Name of I	Procuring Entity: DILG REGION XII		Date: 20	Jonuary	2022		
Office/En				J			
	Name (TO BE FILLED UPPLIER):						
Address (BY SUPPI	(TO BE FILLED OUT LIER)						
*PhilGE	EPS Registration No. (TO BE FILLED OUT BY	SUPPLI	ER)				
office dul TERMS A	AND CONDITIONS:						
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3. Price qu all taxes du	s may quote for any or all items. uotation(s) to be denominated in Philippine Peso shall include uties and/or levies payable. ons exceeding the Approved Budget for the Contract (ABC) ejected.	of the goo per day o of liquida	ods not delivere f delay. The DII ted damages re	d within the pre	scribed deli the contract ercent of the	very perio once the e amount	cumulative amount of the contract,
or the high the minim stated her 6. Any i	nterlineations, erasures, or overwriting shall be valid only if		shall ensure the ration of the act		iealth proto	cols must	be observed for the
NAME AND ADDRESS OF TAXABLE PARTY.	y are signed or initialed by the supplier or its authorized PROVED BUDGET FOR THE CONTRACT (ABC):			(AL)	AILIK		
	PHP 138,800.00		Assistan	LAILYN A.O	,		erson
	Standby waiters/waitresses/IT to cater the needs		1				
	of the participants and DILG Mgt;				[]	[]	
4	Conference Hall Requirements						
	Adequate lighting and sound systems				[]	[]	
	Power outlets and 1 extension cords per table for Laptops and computers and 1 for the secretariat; and				[]	[]	
	With stage or elevated flooring for the formal and official photo ops of the key officials for CY 2022						
	Conduct sanitation after daily session				[]	[]	
	Standby first aid kit and BP apparatus				[]	[]	
	Standby Generators in case of power				[]	[]	
	Free-flowing Coffee for the entire duration of the workshop/activity				[]	[]	
5	For Room Arrangements:						
	- Can accommodate at least 19-22 participants				[]	[]	
	- Single Beds for 2 participants per room/ matrimonial beds (option) for female pax only				[]	[]	
	- with free toiletries and Complimentary bottled water and coffee				[]	[]	
	- With free WIFI Connection				[]	[]	
6	Other Services:				[]	[]	
	** A guaranteed of a minimum of 75% out of the total number of target participants; and additional of at least 10% of total pax for buffer meals and snacks				[]	[]	

Company Name (TO BE FILLED OUT BY SUPPLIER): Address (TO BE FILLED OUT BY SUPPLIER) Please quote your lowest price for the requirements listed hereunder subject to the Terms and Conditions stated below and submit t office duly signed: TERMS AND CONDITIONS: 1. Bidders shall provide correct and accurate information required in this form. 2. Bidders shall provide correct and accurate information required in this form. 3. Price quotation(s) to be denominated in Philippine Peso shall include all taxes duties and/or levies payable. 4. Quotations exceeding the Approved Budget for the Contract (ABC) shall be rejected. 5. Award of contract shall be made to the lowest quotation (for goods) 5. Award of contract shall be made to the lowest quotation (for goods) the rejected. 5. Award of contract shall be made to the lowest quotation (for goods) 5. Award of contract shall be made to the lowest quotation (for goods) 5. Award of contract shall be made to the lowest quotation (for goods) 5. Award of contract shall be made to the lowest quotation (for goods) 6. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized APPROVED BUDGET FOR THE CONTRACT (ABC): PHP 138,800.00 ***Conducts regular disinfection of training halls. () CFFERED RATE PROPOSAL: Note: () Note: () Note
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following eligibility requirements: Annual Income Tax Return (ITR) FY. 2020 (for
Annual Income Tax Return (ITR) FY. 2020 (for
Annual Income Tax Return (ITR) FY. 2020 (for
those who do not have Business Permit for 2022)
those who do not have Business Permit for 2022)
Certificate of Business Name Registration from
DTI (Updated)
Tax Clearance Certificate from BIR (Updated) []
Business/ Payor's Permit (Updated)
Accomplished and Notarized Omnibus Sworn
Statement
Certificate of PhilGEPs Registration
IMPORTANT: Please submit your quotation/s in
SEALED ENVELOPE/S on/before 10.25, 2022
at exactly 10:00 AM at the DILG Regional Office 12,
Regional Center, Brgy. Carpenter Hill, Koronadal
City
Warranty Price Validity
After having carefully read and accepted your General Conditions, I/WE quote on the item(s) at prices noted ab

Tel. No./Cellphone No.