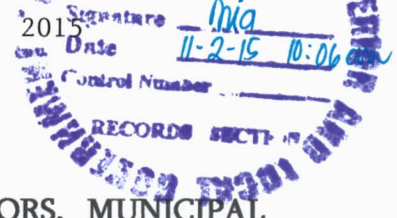




OFFICE OF THE SECRETARY

November 2, 2015



MEMORANDUM CIRCULAR

NO. 2015-128

TO : ALL PROVINCIAL GOVERNORS, CITY MAYORS, MUNICIPAL MAYORS, PRESIDING OFFICERS OF THE SANGGUNIANG PANLALAWIGAN, SANGGUNIANG PANLUNGSOD AND SANGGUNIANG BAYAN, PUNONG BARANGAYS, REGIONAL GOVERNOR OF ARMM, DILG-ARMM REGIONAL SECRETARY, DILG REGIONAL/PROVINCIAL/CITY DIRECTORS AND ALL OTHERS CONCERNED

SUBJECT : GUIDELINES ON THE FORMULATION OF PEACE AND ORDER AND PUBLIC SAFETY PLAN (POPS PLAN)

Pursuant to Section 116 of Republic Act No. 7160, also known as the Local Government Code of 1991, and Executive Order No. 773, s. 2009, which calls for the further reorganization of the Peace and Order Councils, every Province, City, and Municipality is mandated to create a Peace and Order Council. Likewise, every Barangay, pursuant to E.O. No. 366, s. 1996, is mandated to create a Barangay Peace and Order Committee as the implementing arm of the city/municipal POC.

In this regard, the following guidelines for the preparation of POPS Plan are issued, in accordance to DILG Memorandum Circular No. 2011-024, which further strengthens the POCs/BPOCs in tackling peace, order and public safety concerns in their localities, and to Republic Act No. 6975, which mandates the development and establishment of an integrated area/community public safety plan embracing priorities of action and program thrusts for implementation by the local PNP stations:

I. Definition of Terms

For purposes of this Memorandum Circular, the following terms are to be understood as follows:

- a. **Integrated Area/Community Public Safety Plan (IA/CPSP)** – consists of the programs and activities, within the POPS Plan, which are being implemented by the local PNP stations
- b. **Peace and Order and Public Safety Plan (POPS Plan)** – plan formulated by the local Peace and Order Council which consists of programs and activities on peace and order, and public safety
- c. **Provincial Public Safety Plan** - consolidated IA/CPSP of the cities and municipalities within the province

II. Prescribed Content of the Peace and Order and Public Safety Plan (POPS Plan)

Every Provincial, City and Municipal POC and Barangay Peace and Order Committee shall formulate a 3-year, term-based,¹ Peace and Order and Public Safety Plan (POPS Plan), which shall be incorporated in the Comprehensive Development Plan of the Local Government Unit, with the following prescribed outline (*see Annex 1* for per chapter guide and *Annex 2* for matrix template):

- A. Review of Local Strategic Directions (Vision, Mission and Goals)
- B. Peace & Order and Public Safety Situation
- C. Priority Peace and Order and Public Safety Challenges
- D. Objectives, Strategies, Targets, Indicators and Baseline Data
- E. Policies, Programs, Projects, Services and Activities (*see Annex 3* for recommended P/P/P/S/As, as applicable to the LGU)
- F. Funding Requirements
- G. Implementation Arrangements (Office/r Primarily Responsible for the Program/Activity Implementation)
- H. POPS Plan Monitoring and Evaluation
- I. Communicating Results to the Public
- J. Annexes

III. Monitoring of POC Accomplishments

Each sub-National POC shall prepare and submit a semestral Accomplishment Report to the NPOC, through its Secretariat, which shall reflect the actual accomplishments vis-à-vis the targeted activities or deliverables in the POPS Plan (*see Annex 4* for the template).

IV. Frequency of Submission of RPOC Accomplishment Report

For the Period	Deadline of Submission
1 st Semester	Not later than the 15 th day of July
2 nd Semester	Not later than the 15 th day of January of the ensuing year

¹ "3-year term-based", for the purposes of this Memorandum Circular, refers to the 3-year validity period of the POPS Plan counted from the 1st day of January immediately after the election of the new local chief executive up to the last calendar day (December 31) of the 3rd year.

To illustrate: After the 2016 local elections, the POPS Plan of the newly elected local chief executive shall be effective from the 1st day of January 2017 up to the last day of December 2019. The newly elected LCE in 2019 shall continue implementing the 2019 POPS Plan until the last day of 2019. All subsequent POPS Plans shall follow the same rule.

V. Formulation Period of the 3-Year POPS Plan


All POCs are expected to develop their POPS plans within 100 days after the assumption of office of the newly-elected Local Chief Executives in the 2016 elections, to be implemented for the period January 2017-December 2019.

The 3-Year POPS Plan is to be formulated within 100 days every after the assumption of office of the newly elected LCE.

All DILG Regional Directors and the ARMM Regional Governor are hereby enjoined to cause the immediate and widest dissemination of this Memorandum Circular within their regional jurisdictions.

All issuances inconsistent with this Memorandum Circular are hereby superseded.

For the compliance and guidance of all concerned.


MEL SENEN S. SARMIENTO
Secretary, DILG and
Head, NPOC 