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Republic of the Philippines  
**DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT**

Francisco Gold Condominium I Bldg.  
EDSA, Corner Mapagmahal Street  
Diliman, Quezon City

January 30, 2008

**MEMORANDUM CIRCULAR**

NO. 2008-17

**TO : ALL CITY, MUNICIPAL MAYORS, BARANGAY OFFICIALS AND DILG REGIONAL DIRECTORS AND OTHER CONCERNED**

**SUBJECT : DIRECTING LOCAL OFFICIALS TO COORDINATE WITH DILG THE CONDUCT OF ENHANCING PROFICIENCY OF BARANGAY OFFICIALS TOWARDS EFFECTIVE GOVERNANCE - BARANGAY NEWLY ELECTED OFFICIALS (NEO) PROGRAM**

The Department of the Interior and Local Government(DILG), through the Local Government Academy (LGA), the National Barangay Operations Office and the different DILG Regional Offices in partnership with the Liga ng mga Barangay designed the program Enhancing Proficiency of Barangay Officials Towards Effective Governance- Barangay Newly Elected Officials (NEO) Program to assist the new set of barangay officials in the performance of their duties and functions as development partners of the national government in the delivery of basic services. The program has three (3) major parts namely: General Orientation on Barangay Governance and Administration; Strengthening of the Barangay Based Institutions; and the Special Skills Training.

To respond to numerous demands for training, teams of coaches have been organized in all regions and provinces that will spearhead the conduct of the Barangay NEO Program at the local level. The materials to be distributed to participating barangays during the program, among others, are the Barangay Primer and Guide for Barangay Officials that will serve as references for the training.

In order to maximize the benefits of the program and the efficient utilization of local funds for training, all local government units are hereby advised to coordinate with the DILG field office in their respective area for the conduct of the program and ensure the participation of barangay officials in said program. Likewise, consistent with the austerity measures of the government, conduct of the orientation program will strictly be done on-site. Participation to the program may be charged against local funds subject to existing guidelines.

For compliance.

**RONALDO V. PUNO**  
Secretary



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AND LOCAL GOVERNMENT

IN REPLYING, PLS CITE:  
SILG08-000299

