ANNUAL PROCUREMENT PLAN-COMMON SUPPLIES AND EQUIPMENT (APP-CSE) 2020 FORM

Introduction:

Listed in this template are all the common supplies and equipment (CSE) carried in stock by the Procurement Service (PS) that may be purchased by government agencies. Agencies must accomplish this form and submit in order to purchase CSEs from the PS. Consistent with DBM Circular No. 2016-9 dated October 27, 2016 , the APP-CSE shall serve as the agency's APR for all its CSE requirements. Items in the template has been arranged in accordance with UNSPSC coding and this is in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

Instructions:

1. Download the worksheet file APP-CSE 2019 template at www.ps-philgeps.gov.ph
2. Indicate the agency's monthly requirement per item in the APP-CSE 2020 form.
3. The agency should indicate zero if an item is not being purchased for a particular month.
4. Agency must not delete any item in the template; neither should it include line items or revise the template.
5. An APP-CSE is considered incorrect or invalid if:
   a. form used is other than the prescribed format which can be downloaded only at www.ps-philgeps.gov.ph and;
   b. correct format is used but fields were deleted and/or inserted in PART I of the template

6. Fill out your CSE requirements that are available for purchase in the PART I. For other items that are not available from the PS under the PART I, but is regularly purchased by the agency from other sources, agency must indicate the items in the PART II and indicate likewise the unit prices based on its last purchase.

7. Once accomplished and finalized, the APP-CSE 2020 form should be:
   a. Saved using this format: APP2020_Name of Agency_Main or Regional Office (e.g. APP2020_DBM_Central Office, APP2020_DBM_Region IVA).
   b. Printed and signed by the agency Property/Supply Officer, Budget Officer and Head of the Procuring Entity. An unsigned APP-CSE or that which lacks any of the three (3) signatures will be considered as an invalid submission.

8. The SIGNED COPY of the APP-CSE must be scanned and saved as pdf format. Together with the excel file, the signed copy in pdf format should be submitted using the online facility at PS website . Ensure that two files are submitted.

9. An agency may revise its APP-CSE during the year if there will be changes in its requirements. However, it should submit an original APP-CSE within the prescribed deadline. Agency may follow the same procedure as indicated in No. 7 when submitting the revised copy.All requirements in excess of the quantities indicated in the original APP-CSE will not be served if not covered by a revised APP-CSE.

10. For further assistance/clarification, agencies may call the Marketing and Sales Division of the Procurement Service at telephone no.(02)689-7750 local 4019 and look for Ms. Evelyn I. Torres or Ms. Anna Liz C. Bona.

Note: Consistent with Memorandum Circular No. 2019-1 dated September 3, 2019 the APP-CSE for FY 2020 must be submitted on or before October 31, 2019.

Department/Bureau/Office: DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
Region: REGION XII
Address: REGIONAL PRIME CENTER, CARPENTER HILL, KORONADAL CITY

Agency Account Code:
Organization Type: NATIONAL GOVERNMENT AGENCY (NGA)

Contact Person: KATHERINE M. LLANO
Position: AO V
E-mail:
Telephone/Mobile Nos.: 083-228-7960

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																							Total Quantity for the year	Price Catalogue	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
PART I. AVAILABLE AT PROCUREMENT SERVICE STORES																								
Pesticides or Pest Repellents																								
INSECTICIDE, aerosol type, net content 600ml min	can																					20.00	147.50	2,950.00
Solvents																								
ALCOHOL, ethyl, 68-70%, scented, 500ml (5.00)	bottle				5	737.50				5	737.50				5	737.50				5	737.50		147.50	
Color Compounds and Dispersions																								
STAMP PAD INK, purple or violet	bottle				50	2,326.50				50	2,326.50				50	2,326.50				50	2,326.50	200.00	46.53	9,306.00
Films																								
ACETATE, thickness 0.075mm min (gauge #3)	bottle				10	308.00				10	308.00				10	308.00				10	308.00	40.00	30.80	1,232.00
CARBON FILM, PE black, size 210mm x 297mm	roll				1	847.83				0	0.00				0	0.00				0	0.00	1.00	847.83	847.83
CARBON FILM, PE black, size 216mm x 330mm	box				1	231.00				0	0.00				0	0.00				0	0.00	1.00	231.00	231.00
Paper Materials and Products	box				1	208.52				0	0.00				0	0.00				0	0.00	1.00	208.52	208.52
CARTOLINA, assorted colors	pack			10	10	837.20				0	0.00				0	0.00			0	0	0.00	10.00	83.72	837.20
CONTINUOUS FORM, 1 ply, 280 x 241mm	box			1	1	721.60				0	0.00				0	0.00				0	0.00	1.00	721.60	721.60
CONTINUOUS FORM, 1 ply, 280 x 378mm	box			1	1	1,089.00				0	0.00				0	0.00				0	0.00	1.00	1,089.00	1,089.00

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Item & Specifications	Unit of Measure	Total Quantity for the year	Price Catalogue	Total Amount for the year
CONTINUOUS FORM, 2 ply, 280 x 378mm, carbonless	box	1.00	1,528.00	1,528.00
CONTINUOUS FORM, 2 ply, 280mm x 241mm, carbonless	box	1.00	906.00	906.00
CONTINUOUS FORM, 3 Ply, 280 x 241mm, carbonless	box	1.00	684.00	684.00
CONTINUOUS FORM, 3 Ply, 280 x 378mm, carbonless	box	1.00	1,094.50	1,094.50
LOOSELEAF COVER, made of chipboard, for legal	bundle	1.00	794.95	794.95
NOTE PAD, stick on, 3" x 4"	pad	100.00	32.05	3,205.00
NOTE PAD, stick on, 76mm x 100mm (3" x 4")	pad	100.00	59.29	5,929.00
NOTE PAD, stick on, 76mm x 76mm (3" x 3")	pad	100.00	43.89	4,389.00
NOTEBOOK, STENOGRAPHER, spiral, 40 leaves	piece	4.00	12.74	50.95
PAPER, MULTICOPY 80gsm, size 216mm x 297mm	ream	4.00	170.56	682.24
PAPER, MULTICOPY 80gsm, size 216mm x 330mm	ream	4.00	181.42	725.68
PAPER, Multi-Purpose (COPY) A4, 70 gsm	ream	1,250.00	128.44	160,550.00
PAPER, Multi-Purpose (COPY) Legal, 70 gsm	ream	1,250.00	169.40	211,750.00
PAPER, PAD ruled, size 216mm x 330mm (±2mm)	pad	1.00	29.12	29.12
PAPER, PARCHMENT	ream	100.00	101.75	10,175.00
PAPER, THERMAL	roll	20.00	55.64	1,112.80
RECORD BOOK, 300 PAGES	book	140.00	74.80	7,993.00
RECORD BOOK, 500 PAGES	book	200.00	107.80	21,560.00
TOILET TISSUE PAPER 2 plys	pack	100.00	87.40	7,480.00

Batteries and Cells and Accessories

Item & Specifications	Unit of Measure	Total Quantity for the year	Price Catalogue	Total Amount for the year
BATTERY, dry cell AA, 2 pieces per blister pack	pack	72.00	20.87	1,502.42
BATTERY, dry cell AAA, 2 pieces per blister pack	pack	72.00	20.63	1,485.00
BATTERY, dry cell, D, 1.5 volts, alkaline	pack	1.00	96.30	96.30

Manufacturing Components and Supplies

Item & Specifications	Unit of Measure	Total Quantity for the year	Price Catalogue	Total Amount for the year
GLUE, all-purpose, gross weight 200 grams min	jar	40.00	63.10	3,484.00
STAPLE WIRE, for heavy duty staplers (23/13)	box	50.00	21.87	1,093.40
STAPLE WIRE, STANDARD, (26/6)	box	130.00	22.58	2,935.40
TAPE, ELECTRICAL, 18mm x 16M mm	roll	8.00	19.15	194.00
TAPE, MASKING, width 24mm (±1mm)	roll	100.00	58.10	5,810.00
TAPE, MASKING, width 48mm (±1mm)	roll	80.00	112.25	9,020.00
TAPE, PACKAGING, width 48mm (±1mm)	roll	100.00	19.25	1,925.00
TAPE, TRANSPARENT, width 24mm (±1mm)	roll	100.00	10.09	1,009.00
TAPE, TRANSPARENT, width 48mm (±1mm)	roll	100.00	19.97	1,997.00
TWINE, plastic, one (1) kilo per roll	roll	20.00	53.90	1,078.00

Heating and Ventilation and Air Circulation

Item & Specifications	Unit of Measure	Total Quantity for the year	Price Catalogue	Total Amount for the year
ELECTRIC FAN, INDUSTRIAL, ground type, metal blade	unit	1.00	1,109.68	1,109.68
ELECTRIC FAN, ORBIT type, ceiling, metal blade	unit	1.00	1,365.63	1,365.63
ELECTRIC FAN, STAND type, plastic blade	unit	2.00	1,064.45	2,128.90
ELECTRIC FAN, WALL type, plastic blade	unit	2.00	770.11	1,540.22

Lighting and Fixtures and Accessories

Item & Specifications	Unit of Measure	Total Quantity for the year	Price Catalogue	Total Amount for the year
FLUORESCENT LAMP, 18 WATTS, linear tubular (T8)	piece	40.00	42.90	1,716.00
Light Bulb, LED, 7 watts 1 pc in individual box	piece	25.00	82.16	2,054.00

Measuring and Observing and Testing Equipment

Item & Specifications	Unit of Measure	Total Quantity for the year	Price Catalogue	Total Amount for the year
RULER, plastic, 450mm (18"), width 38mm min	piece	25.00	17.68	442.00

Cleaning Equipment and Supplies

Item & Specifications	Unit of Measure	Total Quantity for the year	Price Catalogue	Total Amount for the year
AIR FRESHENER, aerosol, 280ml/150g min	can	30.00	91.03	2,730.75
BROOM, soft (tambo)	piece	20.00	137.50	2,750.00
BROOM, STICK (TING TING), usable length 760mm min	piece	5.00	32.34	161.70
CLEANER, TOILET BOWL AND URINAL, 900ml-1000ml cap	bottle	40.00	44.00	1,760.00
CLEANSER, SCOURING POWDER, 350g min/can	can	8.00	25.30	202.40
DETERGENT BAR, 140 grams as packed	bar	8.00	9.03	72.24
DETERGENT POWDER, all purpose, 1kg	pack	20.00	39.59	791.78
DISINFECTANT SPRAY, aerosol type, 400-550 grams	can	10.00	130.08	1,300.75
DUST PAN, non-rigid plastic, w/ detachable handle	piece	10.00	26.27	262.68
FLOOR WAX, PASTE, RED	can	1.00	309.76	309.76
FURNITURE CLEANER, aerosol type, 300ml min per can	can	20.00	115.53	2,310.60
MOP BUCKET, heavy duty, hard plastic	unit	1.00	2,288.00	2,288.00
MOPHANDLE, heavy duty, aluminum, screw type	piece	1.00	145.60	145.60
MOPHEAD, made of rayon, weight 400 grams min	piece	1.00	123.76	123.76
RAGS, all cotton, 32 pieces per kilogram min	bundle	20.00	83.82	1,676.40
SCOURING PAD, made of synthetic nylon, 140 x 220mm	pack	1.00	108.90	108.90
TRASHBAG, plastic, transparent	roll	160.00	147.95	23,672.00
WASTEBASKET, non-rigid plastic	piece	8.00	24.95	199.58

Information and Communication Technology (ICT) Equipment and Devices and Accessories

Item & Specifications	Unit of Measure	Total Quantity for the year	Price Catalogue	Total Amount for the year
Desktop Computer, branded	unit	1.00	41,470.00	41,470.00
DVD REWRITABLE, speed 4x min, 4.7GB capacity min	piece	10.00	23.05	230.45
EXTERNAL HARD DRIVE, 1TB, 2.5"HDD, USB 3.0	piece	5.00	2,882.00	14,410.00
FLASH DRIVE, 16 GB capacity	piece	5.00	293.60	1,465.00

Item & Specifications	Unit of Measure	Total Quantity for the year	Price Catalogue	Total Amount for the year
LAPTOP, Computer (branded)	unit	1.00	45,747.50	45,747.50
MOUSE, Optical, USB connection type	unit	20.00	142.78	2,855.60
PRINTER, IMPACT DOT MATRIX, 24 pins, 136 column	unit	0.00	38,100.97	0.00
PRINTER, IMPACT DOT MATRIX, 9 pins, 80 columns	unit	0.00	9,191.00	0.00
PRINTER, LASER, monochrome (network-ready)	unit	5.00	766.70	3,833.50
PRINTER, LASER, Color	unit	0.00		0.00
PRINTER, Inkjet, Monochrome	piece	0.00		0.00
PRINTER, Inkjet, Color	unit	0.00	9,900.00	0.00
Hub/Switches	unit	0.00		0.00
Network Routers	unit	0.00		0.00
Wireless Access Point	unit	0.00		0.00

Office Equipment and Accessories and Supplies

Item & Specifications	Unit of Measure	Total Quantity for the year	Price Catalogue	Total Amount for the year
CHALK, molded, white, (12/box), length 78mm-79mm	box	0.00	29.24	0.00
CLIP, BACKFOLD, all metal, clamping 19mm (1 min)	box	25.00	9.08	227.00
CLIP, BACKFOLD, all metal, clamping 25mm (1 min)	box	20.00	15.27	305.40
CLIP, BACKFOLD, all metal, clamping 32mm (1 min)	box	20.00	21.74	434.72
CLIP, BACKFOLD, all metal, clamping 50mm (1 min)	box	20.00	47.84	956.80
CORRECTION TAPE, film base type, UL 6m min	piece	180.00	18.57	3,342.74
DATA FILE BOX, made of chipboard, with closed ends	piece	300.00	77.10	23,160.00
DATA FOLDER, made of chipboard, taglia 100	piece	150.00	72.60	10,890.00
ENVELOPE, DOCUMENTARY, for A4 size document	box	1.00	673.09	673.09
ENVELOPE, DOCUMENTARY, for legal size document	box	3.00	927.15	2,781.45
ENVELOPE, EXPANDING, KRAFTBOARD, for legal size doc	box	20.00	781.00	15,620.00
ENVELOPE, EXPANDING, PLASTIC, 0.50mm thickness min	piece	24.00	32.25	774.05
ENVELOPE, MAILING, white, Bagong (4.5)	box	24.00	362.44	8,698.56
ENVELOPE, mailing, white, with window	box	1.00	434.50	434.50
ERASER, FELT, for blackboard/whiteboard	piece	10.00	11.75	117.48
FASTENER, METAL, 70mm between prongs	box	10.00	83.47	834.68
FILE ORGANIZER, expanding, plastic, 12 pockets	piece	0.00	86.04	0.00
FILE TAB DIVIDER, bristol card, for A4	set	10.00	13.20	132.00
FILE TAB DIVIDER, bristol board, for legal	set	5.00	17.60	88.00
FOLDER, FANCY, for A4 size documents	bundle	2.00	270.40	540.80
FOLDER, FANCY, for legal size documents	bundle	2.00	311.88	623.76
FOLDER, L-TYPE, PLASTIC, for A4 size documents	pack	0.00	187.08	0.00

#	Item & Specifications	Unit of Measure	Total Quantity for the year	Price Catalogue	Total Amount for the year
84	FOLDER, TYPE, PLASTIC, for legal size documents	pack	0.00	243.24	0.00
85	FOLDER, PRESSBOARD, size (24mm x 370mm) (green)	box	2.00	952.64	1,905.28
86	FOLDER, TAGBOARD, for A4 size documents	pack	16.00	279.00	4,464.00
87	FOLDER, TAGBOARD, for legal size documents	pack	16.00	321.36	5,141.76
88	INDEX TAB, self adhesive, transparent	box	10.00	54.87	548.68
89	MAGAZINE FILE BOX, LARGE size made of chipboard	piece	50.00	44.00	2,200.00
90	MARKER, FLUORESCENT, 3 assorted colors per set	set	60.00	44.41	2,664.60
91	MARKER, whiteboard, black, felt tip, bullet type	piece	70.00	13.38	936.60
92	MARKER, whiteboard, blue, felt tip, bullet type	piece	10.00	13.38	267.60
93	MARKER, whiteboard, red, felt tip, bullet type	piece	10.00	13.38	133.80
94	MARKER, PERMANENT, bullet type, black	piece	52.00	10.21	530.82
95	MARKER, PERMANENT, bullet type, blue	piece	52.00	10.21	530.82
96	MARKER, PERMANENT, bullet type, red	piece	30.00	10.21	306.24
97	PAPER CLIP, vinyl/plastic coat, length 48mm min	box	150.00	7.76	1,164.00
98	PAPER CLIP, vinyl/plastic coat, length 48mm min	box	72.00	14.04	1,010.88
99	PENCIL, lead, w/ eraser, wood cased, hardness HB	box	15.00	21.99	329.84
100	RING BINDER, 80 rings, plastic, 32mm x 1120mm	bundle	15.00	239.79	3,596.85
101	RUBBER BAND, 70mm min dia. flat length (#18)	box	15.00	109.50	1,642.50
102	STAMP PAD, FELT, bed dimension 60mm x 100mm min	piece	15.00	34.13	511.95
103	CUTTER BLADE, for heavy duty cutter	piece	10.00	44.32	444.60
104	CUTTER KNIFE, for general purpose	piece	10.00	33.43	334.32
105	DATING AND STAMPING MACHINE, heavy duty	piece	5.00	505.98	7,529.85
106	PENCIL SHARPENER, manual, single cutter head	piece	5.00	202.80	1,014.00
107	PUNCHER, paper, heavy duty, with two hole guide	piece	5.00	139.57	697.84
108	SCISSORS, symmetrical, blade length 65mm min	pair	5.00	40.56	202.85
109	STAPLER, STANDARD TYPE, load cap 200 staples min	piece	4.00	176.30	705.29
110	STAPLER, BINDER TYPE, heavy duty, desktop	unit	1.00	929.50	929.50
111	STAPLE REMOVER, PLIER TYPE	piece	1.00	24.19	24.19
112	TAPE DISPENSER, TABLE TOP, for 24mm width tape	piece	1.00	59.05	59.05
113	BINDING AND PUNCHING MACHINE, binding cap 50mm	unit	1.00	11,000.00	11,000.00
114	CALCULATOR, compact 12 digits	unit	1.00	143.00	143.00
115	FACSIMILE MACHINE, uses thermal paper	unit	1.00	4,984.00	4,984.00
116	PAPER TRIMMER/CUTTING MACHINE, max paper size B4	unit	1.00	8,554.70	8,554.70
117	PAPER SHREDDER, cutting width 3mm max (confetti-level)	unit	1.00	6,028.00	6,028.00

	Item & Specifications	Unit of Measure	Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug	Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount	Total Quantity for the year	Price Catalogue	Total Amount for the year
	PAPER SHREDDER, cutting width 3mm 4mm (Mid Level)	unit				0	0.00		0		0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
Printer or Facsimile or Photocopier Supplies																									
	DRUM CART, BROTHER DR-3455	cart				0	0.00				0	0.00		1		1	7,260.00				0	0.00	1.00	7,260.00	7,260.00
	INK CART, CANON CL-741, Col.	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,050.30	0.00
	INK CART, CANON CL-811, Colored	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,086.00	0.00
	INK CART, CANON PG-740, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	797.50	0.00
	INK CART, CANON PG-810, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	825.00	0.00
	INK CART, EPSON C13T664100 (T664), Black	cart		25		25	6,737.50		25		25	6,737.50		25		25	6,737.50	25			25	6,737.50	100.00	269.50	26,950.00
	INK CART, EPSON C13T664200 (T664), Cyan	cart		25		25	6,737.50		25		25	6,737.50		25		25	6,737.50	25			25	6,737.50	100.00	269.50	26,950.00
	INK CART, EPSON C13T664300 (T664), Magenta	cart		25		25	6,737.50		25		25	6,737.50		25		25	6,737.50	25			25	6,737.50	100.00	269.50	26,950.00
	INK CART, EPSON C13T664400 (T664), Yellow	cart		25		25	6,737.50		25		25	6,737.50		25		25	6,737.50	25			25	6,737.50	100.00	269.50	26,950.00
	INK CART, HP C2P04AA (HP62) Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
	INK CART, HP C2P06AA (HP62) Tri-color	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
	INK CART, HP C9351AA, (HP21), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	696.30	0.00
	INK CART, HP C9352AA, (HP22), Tri-color	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	788.70	0.00
	INK CART, HP C9363WA, (HP97), Tri-color	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,578.50	0.00
	INK CART, HP C9397A (HP72) 69ml Photo Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2,112.00	0.00
	INK CART, HP C9393A (HP72) 69ml Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2,112.00	0.00
	INK CART, HP C9391A (HP72) 69ml Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2,112.00	0.00
	INK CART, HP C9400A (HP72) 69ml Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2,112.00	0.00
	INK CART, HP C9401A (HP72) 69ml Gray	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2,112.00	0.00
	INK CART, HP C9403A (HP72) 130ml Matte Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3,196.00	0.00
	INK CART, HP CC640WA, (HP60), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	687.50	0.00
	INK CART, HP CC643WA, (HP60), Tri-color	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	810.70	0.00
	INK CART, HP CC653WA, (HP901), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	358.60	0.00
	INK CART, HP CC656AA, (HP901), Tri-color	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	358.60	0.00
	INK CART, HP C9721AA, (HP 920XL), Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	665.50	0.00
	INK CART, HP C9720AA, (HP 920XL), Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	665.50	0.00
	INK CART, HP C9730AA, (HP 920XL), Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	665.50	0.00
	INK CART, HP C9735AA, (HP 920XL), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,314.50	0.00
	INK CART, HP CH561WA, (HP61), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	682.00	0.00
	INK CART, HP CH562WA, (HP61), Tri-color	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	874.50	0.00
	INK CART, HP CH933AC (HP82) Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,986.00	0.00
	INK CART, HP CH565AC (HP82) Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,375.00	0.00

Item & Specifications	Unit of Measure	Jan	Feb	Mar	Qt	Qt AMOUNT	April	May	June	Qt	Qt AMOUNT	July	Aug	Sept	Qt	Qt AMOUNT	Oct	Nov	Dec	Qt	Qt AMOUNT	Total Quantity for the year	Price Catalogue	Total Amount for the year
Ink CART, HP C1050A (HP82) Magenta	CART				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,375.00	0.00
Ink CART, HP C1050A (HP82) Yellow	CART				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,375.00	0.00
Ink CART, HP CN045AA (HP950XL) Black	CART				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,044.50	0.00
Ink CART, HP CN046AA (HP951XL) Cyan	CART				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,243.00	0.00
Ink CART, HP CN047AA (HP951XL) Magenta	CART				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,248.50	0.00
Ink CART, HP CN048AA (HP951XL) Yellow	CART				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,248.50	0.00
Ink CART, HP CN692AA (HP704) Black	CART				0	0.00				0	0.00				0	0.00				0	0.00	0.00	358.60	0.00
Ink CART, HP CN693AA (HP704) Tricolor	CART				0	0.00				0	0.00				0	0.00				0	0.00	0.00	358.60	0.00
Ink CART, HP C2107AA (HP678) Black	CART				0	0.00				0	0.00				0	0.00				0	0.00	0.00	358.60	0.00
Ink CART, HP C2108AA (HP678) Tricolor	CART				0	0.00				0	0.00				0	0.00				0	0.00	0.00	358.60	0.00
Ink CART, HP C2121A (HP685A) Black	CART				0	0.00				0	0.00				0	0.00				0	0.00	0.00	387.20	0.00
Ink CART, HP C2122A (HP685A) Cyan	CART				0	0.00				0	0.00				0	0.00				0	0.00	0.00	264.00	0.00
Ink CART, HP C2123A (HP685A) Magenta	CART				0	0.00				0	0.00				0	0.00				0	0.00	0.00	264.00	0.00
Ink CART, HP C2124A (HP685A) Yellow	CART				0	0.00				0	0.00				0	0.00				0	0.00	0.00	264.00	0.00
Ink CART, HP F6V31AA (HP680) Tricolor	CART				0	0.00				0	0.00				0	0.00				0	0.00	0.00	427.13	0.00
Ink CART, HP F6V27AA (HP680) Black	CART				0	0.00				0	0.00				0	0.00				0	0.00	0.00	427.13	0.00
Ink CART, HP L0S51AA (HP955) Cyan Original	CART				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
Ink CART, HP L0S54AA (HP955) Magenta Original	CART				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
Ink CART, HP L0S57AA (HP955) Yellow Original	CART				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
Ink CART, HP L0S60AA (HP955) Black Original	CART				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
Ink CART, HP L0S63AA (HP955XL) Cyan Original	CART				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,351.48	0.00
Ink CART, HP L0S66AA (HP955XL) Magenta Original	CART				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,351.48	0.00
Ink CART, HP L0S69AA (HP955XL) Yellow Original	CART				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,351.48	0.00
Ink CART, HP L0S72AA (HP955XL) Black Original	CART				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,812.23	0.00
Ink CART, HP T6L89AA (HP905) Cyan Original	CART				0	0.00				0	0.00				0	0.00				0	0.00	0.00	479.79	0.00
Ink CART, HP T6L93AA (HP905) Magenta Original	CART				0	0.00				0	0.00				0	0.00				0	0.00	0.00	479.79	0.00
Ink CART, HP T6L97AA (HP905) Yellow Original	CART				0	0.00				0	0.00				0	0.00				0	0.00	0.00	479.79	0.00
Ink CART, HP T6M01AA (HP905) Black Original	CART				0	0.00				0	0.00				0	0.00				0	0.00	0.00	784.05	0.00
Ink CART, HP T6M05AA (HP905XL) Cyan Original	CART				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
Ink CART, HP T6M09AA (HP905XL) Magenta Original	CART				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
Ink CART, HP T6M13AA (HP905XL) Yellow Original	CART				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
Ink CART, HP T6M17AA (HP905XL) Black Original	CART				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
RIBBON CART, EPSON C13S015384 (#8750), Black	CART				0	0.00				0	0.00				0	0.00				0	0.00	0.00	81.18	0.00
RIBBON CART, EPSON C13S015531 (S015631), Black	CART				0	0.00				0	0.00				0	0.00				0	0.00	0.00	266.70	0.00

Item & Specifications	Unit of Measure	Q1	Q1 Amount	Q2	Q2 Amount	Q3	Q3 Amount	Q4	Q4 Amount	Total Quantity for the year	Price Catalogue	Total Amount for the year
RIBBON CART, EPSON C13S015632, Black, for LX-310	CART	0	0.00	0	0.00	0	0.00	0	0.00	0.00	80.30	0.00
TONER CART, BROTHER TN-2025, Black	CART	0	0.00	0	0.00	0	0.00	0	0.00	0.00	2,793.80	0.00
TONER CART, BROTHER TN-2130, Black	CART	0	0.00	0	0.00	0	0.00	0	0.00	0.00	1,925.00	0.00
TONER CART, BROTHER TN-2150, Black	CART	0	0.00	0	0.00	0	0.00	0	0.00	0.00	2,766.50	0.00
TONER CART, BROTHER TN 3320 Black	CART	0	0.00	0	0.00	0	0.00	0	0.00	0.00	3,111.68	0.00
TONER CART, BROTHER TN 3350, Black, for HL5450ON (CLU Printer)	CART	0	0.00	0	0.00	0	0.00	0	0.00	0.00	4,535.96	0.00
TONER CART, HP CB435A, Black	CART	0	0.00	0	0.00	0	0.00	0	0.00	0.00	3,022.80	0.00
TONER CART, HP CB540A, Black	CART	0	0.00	0	0.00	0	0.00	0	0.00	0.00	3,593.50	0.00
TONER CART, HP CE255A, Black	CART	0	0.00	0	0.00	0	0.00	0	0.00	0.00	7,181.00	0.00
TONER CART, HP CE278A, Black	CART	0	0.00	0	0.00	0	0.00	0	0.00	0.00	3,362.70	0.00
TONER CART, HP C638xA (HP94x), Black	CART	0	0.00	0	0.00	0	0.00	0	0.00	0.00	3,124.00	0.00
TONER CART, HP CE310A, Black	CART	0	0.00	0	0.00	0	0.00	0	0.00	0.00	2,524.50	0.00
TONER CART, HP CE311A, Cyan	CART	0	0.00	0	0.00	0	0.00	0	0.00	0.00	2,634.50	0.00
TONER CART, HP CE312A, Yellow	CART	0	0.00	0	0.00	0	0.00	0	0.00	0.00	2,634.50	0.00
TONER CART, HP CE313A, Magenta	CART	0	0.00	0	0.00	0	0.00	0	0.00	0.00	2,634.50	0.00
TONER CART, HP CE320A, Black	CART	0	0.00	0	0.00	0	0.00	0	0.00	0.00	3,019.50	0.00
TONER CART, HP CE321A, Cyan	CART	0	0.00	0	0.00	0	0.00	0	0.00	0.00	3,184.50	0.00
TONER CART, HP CE322A, Yellow	CART	0	0.00	0	0.00	0	0.00	0	0.00	0.00	3,184.50	0.00
TONER CART, HP CE323A, Magenta	CART	0	0.00	0	0.00	0	0.00	0	0.00	0.00	3,184.50	0.00
TONER CART, HP CE390A, Black	CART	0	0.00	0	0.00	0	0.00	0	0.00	0.00	8,136.50	0.00
TONER CART, HP CE400A, Black	CART	0	0.00	0	0.00	0	0.00	0	0.00	0.00	7,142.50	0.00
TONER CART, HP CE401A, Cyan	CART	0	0.00	0	0.00	0	0.00	0	0.00	0.00	10,554.50	0.00
TONER CART, HP CE402A, Yellow	CART	0	0.00	0	0.00	0	0.00	0	0.00	0.00	10,554.50	0.00
TONER CART, HP CE403A, Magenta	CART	0	0.00	0	0.00	0	0.00	0	0.00	0.00	10,554.50	0.00
TONER CART, HP CF210A, (HP131), Black	CART	0	0.00	0	0.00	0	0.00	0	0.00	0.00	4,092.00	0.00
TONER CART, HP CF211A, (HP131), Cyan	CART	0	0.00	0	0.00	0	0.00	0	0.00	0.00	5,830.00	0.00
TONER CART, HP CF412A, (HP131), Yellow	CART	0	0.00	0	0.00	0	0.00	0	0.00	0.00	5,830.00	0.00
TONER CART, HP CF413A, (HP131), Magenta	CART	0	0.00	0	0.00	0	0.00	0	0.00	0.00	5,830.00	0.00
TONER CART, HP CE505A, Black	CART	0	0.00	0	0.00	0	0.00	0	0.00	0.00	4,315.30	0.00
TONER CART, HP CE505X, Black, high cap	CART	0	0.00	0	0.00	0	0.00	0	0.00	0.00	7,629.60	0.00
TONER CART, HP CF217A (HP17A) Black LaserJet	CART	0	0.00	0	0.00	0	0.00	0	0.00	0.00	3,102.00	0.00
TONER CART, HP CF226A (HP26A) Black LaserJet	CART	0	0.00	0	0.00	0	0.00	0	0.00	0.00	0.00	0.00
TONER CART, HP CF226XC (HP26XC) Black LaserJet	CART	0	0.00	0	0.00	0	0.00	0	0.00	0.00	0.00	0.00
TONER CART, HP CF280A, LaserJet Pro M400/M425 2.7K Black	CART	0	0.00	0	0.00	0	0.00	0	0.00	0.00	0.00	0.00

#	Item & Specifications	Unit of Measure	Jan	Feb	Mar	Qr	Qr AMOUNT	April	May	June	Qr	Qr AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT	Total Quantity for the year	Price Catalogue	Total Amount for the year
339	TONER CART, HP CF358XC	CART				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7,364.50	0.00
340	TONER CART, HP CF380A (HP94A) Black LaserJet	CART				0	0.00				0	0.00				0	0.00				0	0.00	0.00	9,136.36	0.00
341	TONER CART, HP CF383A (HP83A) LaserJet Black	CART				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3,428.72	0.00
342	TONER CART, HP CF383XC (HP83) Blk Contract LJ	CART				0	0.00				0	0.00				0	0.00				0	0.00	0.00	4,174.50	0.00
343	TONER CART, HP CF38 A (HP87) black	CART				0	0.00				0	0.00				0	0.00				0	0.00	0.00	10,631.50	0.00
344	TONER CART, HP CF310XC (HP826) black	CART				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
345	TONER CART, HP CF310C (HP826) cyan	CART				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
346	TONER CART, HP CF312C (HP826) yellow	CART				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
347	TONER CART, HP CF313C (HP826) magenta	CART				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
348	TONER CART, HP CF325XC (HP25X) Black LaserJet	CART				0	0.00				0	0.00				0	0.00				0	0.00	0.00	13,915.00	0.00
349	TONER CART, HP CF350A Black LJ	CART				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3,069.00	0.00
350	TONER CART, HP CF351A Cyan LJ	CART				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3,173.00	0.00
351	TONER CART, HP CF352A Yellow LJ	CART				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3,173.00	0.00
352	TONER CART, HP CF353A Magenta LJ	CART				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3,173.00	0.00
353	TONER CART, HP CF360A (HP50A) Black LaserJet	CART				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7,815.50	0.00
354	TONER CART, HP CF360XC (HP508X) Black Contract LJ	CART				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
355	TONER CART, HP CF361A (HP508A) Cyan LaserJet	CART				0	0.00				0	0.00				0	0.00				0	0.00	0.00	10,021.00	0.00
356	TONER CART, HP CF361XC (HP508X) Cyan Contract LJ	CART				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
357	TONER CART, HP CF362A (HP508A) Yellow LaserJet	CART				0	0.00				0	0.00				0	0.00				0	0.00	0.00	10,021.00	0.00
358	TONER CART, HP CF362XC (HP508X) Yellow Contract LJ	CART				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
359	TONER CART, HP CF363A (HP508A) Magenta LaserJet	CART				0	0.00				0	0.00				0	0.00				0	0.00	0.00	10,021.00	0.00
360	TONER CART, HP CF400A (HP201A) Black LaserJet	CART				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
361	TONER CART, HP CF401A (HP201A) Cyan LaserJet	CART				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
362	TONER CART, HP CF402A (HP201A) Yellow LaserJet	CART				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
363	TONER CART, HP CF403A (HP201A) Magenta LaserJet	CART				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
364	TONER CART, HP CF410A (HP410A) black	CART				0	0.00				0	0.00				0	0.00				0	0.00	0.00	4,697.00	0.00
365	TONER CART, HP CF410XC (HP410XC) black	CART				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7,870.50	0.00
366	TONER CART, HP CF411A (HP410A) cyan	CART				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5,340.50	0.00
367	TONER CART, HP CF411XC (HP410XC) cyan	CART				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7,903.50	0.00
368	TONER CART, HP CF412A (HP410A) yellow	CART				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5,340.50	0.00
369	TONER CART, HP CF412XC (HP410XC) yellow	CART				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7,903.50	0.00
370	TONER CART, HP CF413A (HP410A) magenta	CART				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5,340.50	0.00
371	TONER CART, HP CF413XC (HP410XC) magenta	CART				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7,903.50	0.00

Item & Specifications	Unit of Measure	Jan	Feb	Mar	Qt	Qt AMOUNT	April	May	June	Q1	Q1 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Qt	Qt AMOUNT	Total Quantity for the year	Price Catalogue	Total Amount for the year
TONER CART, HP Q2612A, Black	CART				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3,342.30	0.00
TONER CART, HP Q7492A, Black	CART				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7,912.50	0.00
TONER CART, HP Q7551A, Black	CART				0	0.00				0	0.00				0	0.00				0	0.00	0.00	4,202.05	0.00
TONER CART, LEXMARK E360H11P, Black	CART				0	0.00				0	0.00				0	0.00				0	0.00	0.00	9,386.10	0.00
TONER CART, LEXMARK T650A11P, Black	CART				0	0.00				0	0.00				0	0.00				0	0.00	0.00	10,186.00	0.00
TONER CART, SAMSUNG MLT-D101S, Black	CART				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2,794.00	0.00
TONER CART, SAMSUNG MLT-D103L, Black	CART				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3,086.00	0.00
TONER CART, SAMSUNG MLT-D104S, Black	CART				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2,581.00	0.00
TONER CART, SAMSUNG M...D203L, Black	CART				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,946.00	0.00
TONER CART, SAMSUNG M...D208, Black	CART				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2,904.00	0.00
TONER CART, SAMSUNG MLT-D205E, Black	CART				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7,535.00	0.00
TONER CART, SAMSUNG MLT-D205L, Black	CART				0	0.00				0	0.00				0	0.00				0	0.00	0.00	4,884.00	0.00
TONER CART, SAMSUNG MLT-D305L, black	CART				0	0.00				0	0.00				0	0.00				0	0.00	0.00	10,010.00	0.00
TONER CART, SAMSUNG MLT-D105C, Black	CART				0	0.00				0	0.00				0	0.00				0	0.00	0.00	9,745.00	0.00
TONER CART, SAMSUNG MLT-D305L, Black	CART				3	0.00				0	0.00				0	0.00				0	0.00	0.00	5,357.00	0.00
TONER CART, SAMSUNG SCX-D6555A, Black	CART				0	0.00				0	0.00				0	0.00				0	0.00	0.00	4,609.60	0.00
TONER CARTRIDGE, BROTHER TN-3478, Black, for printer HL-5590DW (12,000 pages)	CART				0	0.00				0	0.00				0	0.00				0	0.00	0.00	8,419.60	0.00
TONER CARTRIDGE, CANON 324 II, for printer LBP6780x	CART				0	0.00				0	0.00				0	0.00				0	0.00	0.00	14,172.40	0.00
Audio and Visual Equipment and Supplies																								
DOCUMENT CAMERA, 13M pixels	unit		0		0	0.00		0		0	0.00				0	0.00				0	0.00	0.00	10,525.00	0.00
MULTIMEDIA PROJECTOR 4000 max ANSI Lumens	unit		0		0	0.00		0		0	0.00				0	0.00				0	0.00	0.00	19,690.00	0.00
Flag or Accessories																								
PHILIPPINE NATIONAL FLAG, 100% polyester	piece				0	0.00		15		15	5,065.50				0	0.00				0	0.00	15.00	337.70	5,065.50
Printed Publications																								
HANDBOOK (RA 9184), 7th Edition	book		0		0	0.00		5		5	244.75				0	0.00				0	0.00	5.00	48.95	244.75
Fire Fighting Equipment																								
FIRE EXTINGUISHER, DRY CHEMICAL, 4.5kg	unit		3		1	1,630.00		0		0	0.00				0	0.00				0	0.00	3.00	1,210.00	3,630.00
FIRE EXTINGUISHER, PURE HCFC 123, 4.5kg	unit				0	0.00		0		0	0.00				0	0.00				0	0.00	0.00	5,613.35	0.00
Consumer Electronics																								
DIGITAL VOICE RECORDER, memory 4GB (expandable)	unit		0		0	0.00		2		2	14,444.14				0	0.00				0	0.00	2.00	7,222.07	14,444.14
Furniture and Furnishings																								
CHAIR, MONOBLOC, beige with backrest, w/o armrest	piece				0	0.00		0		0	0.00				0	0.00				0	0.00	0.00	303.68	0.00
CHAIR, MONOBLOC, white, with backrest, w/o armrest	piece		12		12	3,616.20		0		0	0.00				0	0.00				0	0.00	12.00	301.80	3,616.20
TABLE, MONOBLOC, WHITE, 889 x 889mm, 55" x 55"mm	unit		6		6	8,415.00		0		0	0.00				0	0.00				0	0.00	6.00	1,402.50	8,415.00

Item & Specifications	Unit of Measure	Jan	Feb	Mar	Qt	Qt AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT	Total Quantity for the year	Price Catalogue	Total Amount for the year
TABLE, MONOBLOC, BEIGE, 889 x 889mm (35" x 35")min	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,407.50	0.00

Arts and Crafts Equipment and Supplies

Item & Specifications	Unit of Measure	Jan	Feb	Mar	Qt	Qt AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT	Total Quantity for the year	Price Catalogue	Total Amount for the year
CLEARBOOK, 10 transparent pockets, for A4 size	piece		10	10	10	420.75				0	0.00	24			24	1,009.50				0	0.00	34.00	42.08	1,430.55
CLEARBOOK, 20 transparent pockets, for LEGAL size	piece		10	10	10	448.25				0	0.00	24			24	1,075.82				0	0.00	34.00	44.83	1,534.05
ERASER, PLASTIC/RUBBER, for pencil draft/writing	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	4.48	0.00
SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip	piece		24		14	878.59				0	0.00	24			24	878.59				0	0.00	48.00	36.61	1,757.18
SIGN PEN, BLUE, liquid/gel ink, 0.5mm needle tip	piece		24		24	878.59				0	0.00	24			24	878.59				0	0.00	48.00	36.61	1,757.18
SIGN PEN, RED, liquid/gel ink, 0.5mm needle tip	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	36.61	0.00
WRAPPING PAPER, kraft, 65gsm (,33)	pack				0	0.00				0	0.00				0	0.00				0	0.00	0.00	154.84	0.00

SOFTWARE

Item & Specifications	Unit of Measure	Jan	Feb	Mar	Qt	Qt AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT	Total Quantity for the year	Price Catalogue	Total Amount for the year
Business function specific software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Finance accounting and enterprise resource planning ERP software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Computer game or entertainment software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Content authoring and editing software	license				0	0.00		1		1	10,000.00				0	0.00				0	0.00	1.00	10,000.00	10,000.00
Content management software	license				0	0.00		1		1	10,000.00				0	0.00				0	0.00	1.00	10,000.00	10,000.00
Data management and query software	license				0	0.00		1		1	10,000.00				0	0.00				0	0.00	1.00	10,000.00	10,000.00
Development software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	300.00	0.00
Educational or reference software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Industry specific software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Network application software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Network management software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Networking software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Operating environment software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Security and protection software	license				0	0.00		50		50	15,000.00				0	0.00				0	0.00	50.00	300.00	15,000.00
Utility and device driver software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Information exchange software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00

OTHER SOFTWARE

Item & Specifications	Unit of Measure	Jan	Feb	Mar	Qt	Qt AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT	Total Quantity for the year	Price Catalogue	Total Amount for the year
1. The Cloud Storage software					0	0.00		15		5	1,500.00				0	0.00	5			5	1,500.00	10.00	300.00	3,000.00
2. Mail Storage Software					0	0.00		15		5	1,250.00				0	0.00	5			5	1,250.00	10.00	250.00	2,500.00
3. Hosting Services					0	0.00		1		1	2,500.00				0	0.00	1			1	2,500.00	2.00	2,500.00	5,000.00

PASSENGER AIR TRANSPORTATION

Item & Specifications	Unit of Measure	Jan	Feb	Mar	Qt	Qt AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT	Total Quantity for the year	Price Catalogue	Total Amount for the year
Airline Ticket	ticket				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00

Motor Vehicles

A. For the Exercise of the Executive Functions

Item & Specification	Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price Catalogue	Total Amount for the year
		Jan	Feb	Mar	Qty	Qty Amount	April	May	June	Qty	Qty Amount	July	Aug	Sept	Qty	Qty Amount	Oct	Nov	Dec	Qty	Qty Amount			
25101503-VA101A Car (Sedan or Hatchback) Engine Displacement not exceeding 2200 cc for gasoline (For a Department Secretary and other officers of equivalent rank in National Government Agencies and Local Government Units (LGUs))	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
25101503-VA101B Car (Sedan or Hatchback) Engine displacement not exceeding 2200 cc for diesel (For a Department Secretary and other officers of equivalent rank in National Government Agencies and Local Government Units (LGUs))	unit				1	0.00				0	0.00				0	0.00				0	0.00	1.00	0.00	0.00
25101507-VA201A Asian Utility Vehicle (AUV or Crossover Utility Vehicle (CUV)) Engine displacement not exceeding 2400 cc for gasoline (For a Department Secretary and other officers of equivalent rank in National Government Agencies and Local Government Units (LGUs))	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
25101507-VA201B Asian Utility Vehicle (AUV or Crossover Utility Vehicle (CUV)) Engine displacement not exceeding 2800 cc for diesel (For a Department Secretary and other officers of equivalent rank in National Government Agencies and Local Government Units (LGUs))	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
25101503-VA102A Car (Sedan or Hatchback) Engine displacement not exceeding 1800 cc for gasoline (For an Undersecretary or Chief of Mission of Philippine embassies/ consulates abroad, for men/women in the country where the embassy/ consulate is located)	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
25101503-VA102B Car (Sedan or Hatchback) Engine displacement not exceeding 1800 cc for diesel (For an Undersecretary or Chief of Mission of Philippine embassies/ consulates abroad, for men/women in the country where the embassy/ consulate is located)	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
25101503-VA103A Car (Sedan or Hatchback) Engine displacement not exceeding 1600 cc for gasoline (For a Director or equivalent and other officers of equivalent rank in NGAs, GOCCs and for a Chief of Staff of an Armed Forces of the Philippines (AFP))	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00

Item & Specifications	Unit of Measure	Jan	Feb	Mar	Qt	Qt AMOUNT	April	May	June	Qt	Qt AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT	Total Quantity for the year	Price Catalogue	Total Amount for the year
Car (sedan or Hatchback) Engine displacement not exceeding 1600 cc for diesel ... 25101503 VA1030	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
Asian Utility Vehicle (AUV) or Crossover Utility Vehicle (CUV) Engine displacement not exceeding 2000 cc for gasoline ... 25101503 VA202A	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
Asian Utility vehicle (AUV) or Crossover Utility Vehicle (CUV) Engine displacement not exceeding 2500 cc for diesel ... 25101507 VA2029	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
Car (Sedan or Hatchback) Engine displacement not exceeding 1500 cc for gasoline ... 25101503 VA104A	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
Car (sedan or Hatchback) Engine displacement not exceeding 1500 cc for diesel ... 25101503 VA104b	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
Asian Utility vehicle (AUV) or Crossover Utility vehicle (CUV) Engine displacement not exceeding 2000 cc for gasoline ... 25101507 VA203A	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00

Item & Specifications	Unit of Measure	Jan	Feb	Mar	Qt	Qt AMOUNT	April	May	June	Q1	Q1 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT	Total Quantity for the year	Price Catalogue	Total Amount for the year
25101567-VA201E	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
25101503-VA105A	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
25101503-VA105E	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
25101567-VA204E	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
25101567-VA204E	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00

B. For the Transport of Personnel, Equipment, Supplies, Product and Materials

Item & Specifications	Unit of Measure	Jan	Feb	Mar	Qt	Qt AMOUNT	April	May	June	Q1	Q1 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT	Total Quantity for the year	Price Catalogue	Total Amount for the year
25101567-VB101A	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
25101567-VB101B	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00

Item & Specification	Unit of Measure	Jan	Feb	Mar	Qt	Qr AMOUNT	April	May	June	Q2	Qr AMOUNT	July	Aug	Sept	Q3	Qr AMOUNT	Oct	Nov	Dec	Q4	Qr AMOUNT	Total Quantity for the year	Price Catalogue	Total Amount for the year
All-terrain vehicle commonly referred to Sports Utility vehicle (engine displacement not exceeding 3000 cc for gasoline) ... 25101900-VBU1A	Unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
All-terrain vehicle commonly referred to Sports Utility vehicle (engine displacement not exceeding 2800 cc for diesel) ... 25101900-VBU1B	Unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
Passenger Van (engine displacement not exceeding 2500 cc for gasoline or 3000 cc for diesel) ... 25101505-VBU1A	Unit				1	3,500,000.00				0	0.00				0	0.00				0	0.00	1.00	3,500,000.00	3,500,000.00
Passenger Van (engine displacement not exceeding 3000 cc for diesel) ... 25101505-VBU1B	Unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
Multi-Purpose Vehicle (MPV) (engine displacement not exceeding 1500 cc for gasoline) ... 25101900-VBU1A	Unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
Multi-Purpose Vehicle (MPV) (engine displacement not exceeding 2500 cc for diesel) ... 25101900-VBU1B	Unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
Minivan (engine displacement not exceeding 200 cc) ... 25101901-VBS-01	Unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
Passenger Van (engine displacement not exceeding 2200 cc for gasoline) ... 25101505-VBU2A	Unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00

Item & Specifications	Unit of Measure	Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT	Total Quantity for the year	Price Catalogue	Total Amount for the year
Passenger Van — Engine displacement not exceeding 3000 cc for diesel …	Unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
Bus — Engine displacement not exceeding 3500 cc for diesel …	Unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
Mini Bus — Engine displacement not exceeding 4500 cc for diesel …	Unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
C. For the Transport of Sick and/or Injured Persons																								
MPV (for conversion into an ambulance and fitted with the necessary medical equipment and apparatus) — Engine displacement not exceeding 3000 cc for gasoline …	Unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
MPV (for conversion into an ambulance and fitted with the necessary medical equipment and apparatus) — Engine displacement not exceeding 2500 cc for diesel …	Unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
Passenger Van (for conversion into an ambulance and fitted with the necessary medical equipment and apparatus) — Engine displacement not exceeding 2700 cc for gasoline …	Unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00

Item & Specifications		Unit of Measure	Jan	Feb	Mar	Qt	Qt AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT	Total Quantity for the year	Price Catalogue	Total Amount for the year
Passenger Van (for conversion into an ambulance and fitted with the necessary medical equipment and apparatus) Engine displacement not exceeding 3000 cc for diesel ...	25101701-VC201B	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
Original ambulance, equipped, built and equipped as such by the manufacturer (specifications may vary according to manufacturer and the sophistication of the interior units ...	25101701-VC1-01	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
D. For Patrol Operations																									
Patrol Car four-door car (Sedan or Hatchback) Engine displacement not exceeding 1600 cc for gasoline ...	25101701-VD101A	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
Patrol Car four-door car (Sedan or Hatchback) Engine displacement not exceeding 1600 cc for diesel ...	25101701-VD101B	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
Patrol Vehicle SUV or CUV Engine displacement not exceeding 2000 cc for gasoline ...	25101701-VD201A	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
Patrol Vehicle SUV or CUV Engine displacement not exceeding 2500 cc for diesel ...	25101701-VD201B	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
Patrol Jeep Assembled owner-type Jeepney Engine displacement not exceeding 1800 cc for gasoline ...	25101701-VD301A	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																					Total Quantity for the year	Price Catalogue	Total Amount for the year
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
25101702 V0301B	Patrol Jeep... Engine displacement not exceeding 2500 cc for diesel	unit				0	#N/A				0	#N/A				0	#N/A				0	#N/A	0.00	#N/A	#N/A
25101702 V04-01	Patrol Motorcycle Specifications may vary according to the... Motorcycle	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
25101702 VE101A	Patrol Car Four-door car (sedan or hatchback) Engine displacement not exceeding 2000 cc for gasoline	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
25101702 VE101B	Patrol Car Four-door car (sedan or hatchback) Engine displacement not exceeding 2000 cc for diesel	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
25101702 V07-01	Patrol Motorcycle Specifications may vary according to the intended use of the agency and in consideration of the minimum specifications of motorcycles allowed in certain areas.	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00

F. For Disaster Response and Rescue Relief Operations

Item & Specifications		Unit of Measure				Q1	Q1 AMOUNT				Q2	Q2 AMOUNT				Q3	Q3 AMOUNT				Q4	Q4 AMOUNT	Total Quantity for the year	Price Catalogue	Total Amount for the year
25101703 VF101A	MPV (for conversion into a rescue vehicle equipped with the necessary equipment and apparatus) Engine displacement not exceeding 3500 cc for gasoline	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
25101703 VF101B	MPV (for conversion into a rescue vehicle equipped with the necessary equipment and apparatus) Engine displacement not exceeding 2500 cc for diesel	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00

Code	Item & Specifications	Unit of Measure	Monthly Quantity Requirement Jan Feb Mar	Qt	Qt AMOUNT	April May June	Qt	Qt AMOUNT	July Aug Sept	Qt	Qt AMOUNT	Oct Nov Dec	Qt	Qt AMOUNT	Total Quantity for the year	Price Catalogue	Total Amount for the year
25101507-VF-P01A	Pick-up (For conversion into a service vehicle equipped with the necessary equipment and apparatus) larger displacement not exceeding 2200 cc for gasoline	unit		0	0.00		0	0.00		0	0.00		0	0.00	0.00	0.00	0.00
2 25101507-VF-P01B	Pick-up (For heavy duty use in rural and remote areas with probably rugged road condition, Engine displacement not exceeding 2500 cc for gasoline or 3500 cc for diesel)	unit		1	1,270,000.00		0	0.00		0	0.00		0	0.00	1.00	1,270,000.00	1,270,000.00
3 25101801-VF3-01	Motorcycle Specifications may vary according to the intended use of the agency not in consideration of the minimum specifications of motorcycles allowed in certain areas	unit		0	0.00		0	0.00		0	0.00		0	0.00	0.00	0.00	0.00

H. For Fire Fighting Operations

Code	Item & Specifications	Unit of Measure	Monthly Quantity Requirement Jan Feb Mar	Qt	Qt AMOUNT	April May June	Qt	Qt AMOUNT	July Aug Sept	Qt	Qt AMOUNT	Oct Nov Dec	Qt	Qt AMOUNT	Total Quantity for the year	Price Catalogue	Total Amount for the year
1 25101703-VH-1-01	Fire Truck	unit		0	0.00		0	0.00		0	0.00		0	0.00	0.00	0.00	0.00
2 25101703-VH-2-01	Original Fire Truck	unit		0	0.00		0	0.00		0	0.00		0	0.00	0.00	0.00	0.00

PART II. OTHER ITEMS NOT AVAILABLE AT PS BUT REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)

COMMON ELECTRICAL SUPPLIES

Item & Specifications	Unit of Measure	Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug	Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount	Total Quantity for the year	Price Catalogue	Total Amount for the year
Heavy Duty Rechargeable Emergency Light	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Flourescent Tube 40W	set		15		15	5,250.00				0	0.00	15			15	5,250.00				0	0.00	30.00	350.00	10,500.00
Flourescent Bulb 18 watts 9U	piece		10		10	3,700.00				0	0.00	10			10	3,700.00				0	0.00	20.00	370.00	7,400.00
Ballast 30 watts	piece		5		5	1,250.00				0	0.00	5			5	1,250.00				0	0.00	10.00	250.00	2,500.00
Starter	piece		5		5	200.00				0	0.00	5			5	200.00				0	0.00	10.00	40.00	400.00
COMMON OFFICE EQUIPMENT																								
Epson L310 Printer	unit				0	0.00	1			1	10,000.00				0	0.00				0	0.00	1.00	10,000.00	10,000.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
COMMON OFFICE SUPPLIES																								
Balloon, black	piece		50		50	500.00	50			50	500.00	50			50	500.00				0	0.00	150.00	10.00	1,500.00
Balloon, blue	piece		50		50	500.00	50			50	500.00	50			50	500.00				0	0.00	150.00	10.00	1,500.00
Balloon, green	piece		10		10	200.00	10			10	200.00	10			10	200.00				0	0.00	30.00	20.00	600.00
Balloon, red	piece		10		10	200.00	10			10	200.00	10			10	200.00				0	0.00	30.00	20.00	600.00
PVC, Legal	box		8		8	7,200.00	8			8	7,200.00	8			8	7,200.00				0	0.00	24.00	900.00	21,600.00
PVC, A4	box		5		5	4,000.00	5			5	4,000.00	5			5	4,000.00				0	0.00	15.00	800.00	12,000.00
Acrylic binder with ring clip, Legal	piece		50		50	12,500.00	50			50	12,500.00	50			50	12,500.00				0	0.00	150.00	250.00	37,500.00
COMMON JANITORIAL SUPPLIES																								
DOWMAT	piece				0	0.00	10			10	3,000.00				0	0.00				0	0.00	10.00	300.00	3,000.00
Hand Liquid Wash 500ml	bottle				0	0.00	10			10	1,500.00	10			10	1,500.00				0	0.00	20.00	150.00	3,000.00
Albatros	piece				0	0.00	25			25	1,250.00	25			25	1,250.00				0	0.00	50.00	50.00	3,500.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Office Equipment and Accessories																								
Computer Mouse Pad	piece		25		25	2,500.00				0	0.00				0	0.00				0	0.00	25.00	100.00	2,500.00
External Drive, 1TB	piece		1		1	5,000.00	1			1	5,000.00	1			1	5,000.00				0	0.00	2.00	5,000.00	10,000.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Office Supplies																								
Laminating film	roll				0	0.00	1			1	10,500.00				0	0.00				0	0.00	1.00	10,500.00	10,500.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00

Item & Specifications	Unit of Measure	Price Catalogue	Total Amount for the year
Plyboard, Marine ¾"x4"x8'	sheet	2,500.00	75,000.00
Plywood, 4x8 5MM	sheet	550.00	1,100.00
2x3x12 Lumber	piece	280.00	1,120.00
Primer paint, white	can	1,250.00	2,500.00
Acrytex paint, white	can	1,250.00	2,500.00
Latex paint, white	can	1,250.00	2,500.00
Peil Off Hardener	can	650.00	1,300.00
16CH 1U PoE Network Video Recorder	unit	15,000.00	30,000.00
4TB SATA Storage	unit	10,000.00	40,000.00
4MP Full HD IP Dome Camera	unit	5,000.00	20,000.00
4MP Full HD IR Bullet Camera	unit	5,000.00	20,000.00

Computer Supplies

Item & Specifications	Unit of Measure	Price Catalogue	Total Amount for the year
Power bank Rechargeable	piece	3,500.00	35,000.00
Multi Purpose tester (digital)	piece	3,500.00	7,000.00
LAN cable tester	piece	2,500.00	10,000.00
UTP cable cat6	box	10,000.00	40,000.00
VGA cable 15M	piece	1,000.00	4,000.00
VGA cable 30M	piece	2,000.00	4,000.00
VGA splitter 4 ports/Video amplifier extender	piece	1,000.00	2,000.00
Screw driver set (philips & flat)	piece	1,500.00	3,000.00
Audio cable 3 Y (3.5mm to RCA)	piece	500.00	2,000.00
Memory card (32GB)	piece	1,000.00	6,000.00
HDMI cable 5M	piece	800.00	4,800.00
USB wireless presenter	piece	2,500.00	10,000.00
PRINTER, Inkjet, Color	piece	7,500.00	30,000.00
UPS Power Supply	piece	4,500.00	45,000.00
Precision tool set	piece	1,000.00	2,000.00
Electric Hand Operated Blower Vacuum for PC's	piece	1,500.00	3,000.00

Common ICT Equipment

Item & Specifications	Unit of Measure	Price Catalogue	Total Amount for the year
BIOMETRIC MACHINE//FACE SCANNER	unit	40,000.00	0.00
2320 AATX LGA115 Motherboard	unit	14,500.00	72,500.00
Core i5-8090K Processor	unit	14,500.00	72,500.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
4		1920x1080 144Hz Monitor	unit				0	0.00	5			5	72,500.00				0	0.00				0	0.00	5.00	14,500.00	72,500.00
5		Keyboard, USB connection type	unit				0	0.00	10			10	8,500.00				0	0.00				0	0.00	10.00	850.00	8,500.00
6		8GB DDR4 3200 MEMORY	unit				0	0.00	5			5	37,500.00				0	0.00				0	0.00	5.00	7,500.00	37,500.00
7		250GB SATA 3.0 6GBPS	unit				0	0.00	10			10	55,000.00				0	0.00				0	0.00	10.00	5,500.00	55,000.00
8		1TB 64MB Sata 6Gbps	unit				0	0.00	10			10	55,000.00				0	0.00				0	0.00	10.00	5,500.00	55,000.00
9		1TB 64MB SATA 6BPS	unit				0	0.00	10			10	55,000.00				0	0.00				0	0.00	10.00	5,500.00	55,000.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
CONSUMABLES																										
1		Toner INEO for 165E	toner			10	10	35,000.00			0	0	0.00		10		10	35,000.00	0			0	0.00	20.00	3,500.00	70,000.00
2		Docuprint M455 DF	toner			6	6	27,000.00			0	0	0.00		6		6	27,000.00	0			0	0.00	12.00	4,500.00	54,000.00
3		Brother TN 2280	toner			10	10	42,000.00			0	0	0.00		10		10	42,000.00	0			0	0.00	20.00	4,200.00	84,000.00
4		Canon 790, black	toner			10	10	10,000.00			0	0	0.00		10		10	10,000.00	0			0	0.00	20.00	1,000.00	20,000.00
5		Canon 790, Tri-color	cart			10	10	10,000.00			0	0	0.00		10		10	10,000.00	0			0	0.00	20.00	1,000.00	20,000.00
6		HP 678, black	cart			10	10	7,500.00			0	0	0.00		10		10	7,500.00	10			10	7,500.00	30.00	750.00	22,500.00
7		HP 678, Tri-color	cart			10	10	7,500.00			0	0	0.00		10		10	7,500.00	10			10	7,500.00	30.00	750.00	22,500.00
8		CANON 810, Black	cart			10	10	10,000.00			0	0	0.00		10		10	10,000.00	10			10	10,000.00	30.00	1,000.00	30,000.00
9		CANON 810, Tri-Color	cart			10	10	10,000.00			0	0	0.00		10		10	10,000.00	10			10	10,000.00	30.00	1,000.00	30,000.00
10		HP 65A	toner			10	10	30,000.00			0	0	0.00		10		10	30,000.00	0			0	0.00	20.00	3,000.00	60,000.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Other Categories																										
1		Communication (CellCards)	piece			150	150	52,500.00				0	0.00				0	0.00				0	0.00	150.00	350.00	52,500.00
2		Tarpaulin printing	piece			25	25	24,000.00	5	5	5	15	14,400.00	5	5	5	15	14,400.00	5	5	5	15	14,400.00	70.00	960.00	67,200.00
3		Plaques	piece			9	9	22,500.00	5	5	5	15	37,500.00	5	5	5	15	37,500.00	5	5	5	15	37,500.00	54.00	2,500.00	135,000.00
4		Rubber stamp/self inking stamp	piece			15	15	15,000.00	5	5	5	15	15,000.00	5	5	5	15	15,000.00	5	5	5	15	15,000.00	60.00	1,000.00	60,000.00
5		Printing & Reproduction of Newsletter	book			250	250	125,000.00	5	5	5	15	7,500.00	5	5	5	15	7,500.00	5	5	5	15	7,500.00	295.00	500.00	147,500.00
6		Printing & Reproduction of Annual Report	book			250	250	237,500.00	5	5	5	15	14,250.00	5	5	5	15	14,250.00	5	5	5	15	14,250.00	295.00	950.00	280,250.00
7		Garments	piece			50	50	22,500.00	0	50	0	50	22,500.00	50	0	0	50	22,500.00	50	0	0	50	22,500.00	200.00	450.00	90,000.00
8		Vehicle Tire	piece			4	4	24,000.00		4	4	8	48,000.00		4	4	8	48,000.00		4	4	8	48,000.00	28.00	6,000.00	168,000.00
9		Battery- Free Maintenance	piece			4	4	26,000.00	5	5	5	15	97,500.00	5	5	5	15	97,500.00	5	5	5	15	97,500.00	49.00	6,500.00	318,500.00
10		Motor Oil/ Engine Oil	qrts			25	25	10,000.00	5	5	5	15	6,000.00	5	5	5	15	6,000.00	5	5	5	15	6,000.00	70.00	400.00	28,000.00
11		Engine Oil Filter	pc			5	5	2,500.00	5	5	5	15	7,500.00	5	5	5	15	7,500.00	5	5	5	15	7,500.00	50.00	500.00	25,000.00
12		Gasoline	ltrs	75000	75000	75000	225000	225,000.00	75000	75000	75000	225000	225,000.00	75000	75000	75000	225000	225,000.00	75000	75000	75000	225000	225,000.00	900,000.00		900,000.00

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Item & Specifications	Unit of Measure	Monthly Quantity Requirement																								Total Quantity for the year	Price Catalogue	Total Amount for the year
		Jan	Feb	Mar	Qt	Qt AMOUNT	April	May	June	Qt	Qt AMOUNT	July	Aug	Sept	Qt	Qt AMOUNT	Oct	Nov	Dec	Qt	Qt AMOUNT			
Internet Access (Broadband)	Subscription	2	2	2	6	15,000.00	2	2	2	6	15,000.00	2	2	2	6	15,000.00	2	2	2	6	15,000.00	24.00	2,500.00	60,000.00
Internet Access (Fiber)	Subscription	2	2	2	6	60,000.00	2	2	2	6	60,000.00	2	2	2	6	60,000.00	2	2	2	6	60,000.00	24.00	10,000.00	240,000.00
Internet Access (Lease Line)	Subscription	1	1	1	3	90,000.00	1	1	1	3	90,000.00	1	1	1	3	90,000.00	1	1	1	3	90,000.00	12.00	30,000.00	360,000.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00

		Total Amount for the year
A. TOTAL	₱	9,747,346.73
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)	₱	974,734.67
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If applicable for motor vehicle and other items)	₱	90,000.00
D. GRAND TOTAL (A + B + C)	₱	10,812,081.40
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words: TWENTY FIVE MILLION, NINE HUNDRED NINE THOUSAND PESOS	₱	30,179,000.00
F. MONTHLY CASH REQUIREMENTS	₱	-

	Qt AMOUNT	Qt AMOUNT	Qt AMOUNT	Qt AMOUNT		Total Amount for the year
C.1 Available at Procurement Service Stores	413,990.42	4,539,454.28	55,198.55	256,797.49	₱	5,288,976.73
C.2 Other items not available at PS but regularly purchased from other sources	537,250.00	1,407,250.00	1,042,550.00	771,400.00	₱	4,458,370.00
TOTAL MONTHLY CASH REQUIREMENTS	951,240.42	5,946,704.28	1,222,748.55	88,197.49	₱	9,747,346.73

*Agency must put the monthly requirement for all items both local and international

We hereby warrant that the total amount reflected in this Annual Supplies Equipment Procurement Plan to procure the listed common use supplies, materials and equipment has been included in or is within our approved budget for the year.

Prepared by:

ALLAMEN TOM PANGILAMEN
Property/Supplier Officer

Date Prepared: 10-25-2019

Certified Funds Available. Certified Appropriate Funds Available

KATHERINE M. ILANO
AO V/Budget Officer

Approved by:

JOSEPHINE CABRIDO-LEYSA, CESO V
Head of Office/Agency