


	Republic of the Philippines <b>DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT</b> Prime Regional Government Center, Carpenter Hill, Koronadal City, 9506				Document Code <b>FM-QP-DILG-AS-RO-10-07</b>			
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<b>MODE OF PROCUREMENT:</b>		Negotiated Procurement- Small Value Procurement (SVP)		RFQ No. :	SVP 2022- 04- 051			
Name of Procuring Entity:		DILG REGION XII		Date:	22 APRIL 2022			
Office/End User:		RICTU						
Company Name (TO BE FILLED OUT BY SUPPLIER):								
Address (TO BE FILLED OUT BY SUPPLIER)								
<b>*PhilGEPS Registration No. (TO BE FILLED OUT BY SUPPLIER)</b>								
Please quote your lowest price for the requirements listed hereunder subject to the Terms and Conditions stated below and submit to this office duly signed:								
<b>TERMS AND CONDITIONS:</b>								
1. Bidders shall provide correct and accurate information required in this form. 2. Bidders may quote for any or all items. 3. Price quotation(s) to be denominated in Philippine Peso shall include all taxes duties and/or levies payable. 4. Quotations exceeding the Approved Budget for the Contract (ABC) shall be rejected. 5. Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.			6. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative(s). 7. The DILG shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications. 8. Liquidated damages equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The DILG shall rescind the contract once the cumulative amount of liquidated damages reaches ten (10) percent of the amount of the contract, without prejudice to other courses of action and remedies open to it. 9. Price quotation(s) must be valid for a period of 60 calendar days from the date of submission.					
<b>APPROVED BUDGET FOR THE CONTRACT (ABC):</b>  <b>PHP 240,000.00</b>			 <b>LAILYNA A. ORTIZ, CESO V</b> Assistant Regional Director/RBAC Chairperson					
ITEM NO.	ITEM DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE	COMPLIANCE WITH TECHNICAL SPECIFICATIONS (PLEASE CHECK)		REMARKS
						YES	NO	
	<b>PUBLICATION OF THE TRUMPET QUARTERLY NEWSLETTERS FOR THE ENTIRE CY 2022</b>							
	ITEM/S							
	PRINTING SERVICES: PUBLICATION OF THE TRUMPET QUARTERLY NEWSLETTERS FOR THE ENTIRE CY 2022	1000	pcs			[ ]	[ ]	
	SIZE:A4 PAPER					[ ]	[ ]	
	PAPER:GLOSSY TYPE					[ ]	[ ]	
	NO. OF PAGES: MAXIMUM OF 40 PAGES PER ISSUE /QUARTER					[ ]	[ ]	
	PRINTING:FULL COLOR					[ ]	[ ]	
<b>Total : PHP</b>								
Bidding is open to all qualified bidders								
<b>Other Requirements:</b>								
Printed (250) copies per issue/quarter with the specs indicated above.						[ ]	[ ]	
Provision of printed output will be delivered as sample for approval before printing.						[ ]	[ ]	
*The delivery of the supplies/materials must be made not later than 15 calendar days after the issuance of approved sample layout from end-user (*freight and handling fees included)						[ ]	[ ]	
Internal quality control system						[ ]	[ ]	
Own pre-press,press equipment,binding and finishing,specialty equipment.						[ ]	[ ]	
***** NOTHING FOLLOWS *****								
<b>OFFERED RATE PROPOSAL:</b>								
<b>Note:</b>								

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<b>*In order to be eligible for this procurement, suppliers/service providers must submit together with the quotation/proposal the following eligibility requirements:</b>					
Annual Income Tax Return (ITR) FY. 2020 (for those who do not have Business Permit for 2022 yet)					
Certificate of Business Name Registration from DTI (Updated)					
Tax Clearance Certificate from BIR (Updated)					
Business/ Payor's Permit (Updated)					
Accomplished and Notarized Omnibus Sworn Statement					
Certificate of PhilGEPS Registration					
<b>IMPORTANT:</b> Please submit your quotation/s in SEALED ENVELOPE/S on/before <u>APRIL 27, 2022</u> at exactly <b>10:00 AM</b> at the DILG Regional Office 12, Regional Center, Brgy. Carpenter Hill, Koronadal City					
For further inquiries or clarifications, you may contact & <b>Mr. Arthur P. Condes &amp; Ms. Cheezza P. Mirasol</b> at telephone numbers (083)228-6660 or (083) 228-7960 or email address at mail@region12.dilg.gov.ph and lgrrcdose@gmail.com.					
Warranty		Price Validity			
<b>After having carefully read and accepted your General Conditions, I/WE quote on the item(s) at prices noted above.</b>					
_____ Printed Name/Signature/Date					
_____ Tel. No./Cellphone No.					