



Republic of the Philippines

**Department of the Interior and Local Government  
Region XII**

**INVITATION TO BID FOR THE PROCUREMENT OF  
ONE (1) UNIT PASSENGER VAN FOR OFFICIAL USE  
OF DILG R12**

1. The Department of the Interior and Local Government (DILG) Region XII, through the GENERAL APPROPRIATIONS ACT (GAA) FY 2022 intends to apply the sum of **ONE MILLION FOUR HUNDRED FIFTY THOUSAND PESOS (1,450,000.00)** being the Approved Budget for the Contract (ABC) to payments under the contract for the *Procurement of one (1) Passenger Van for official use of DILG R12*. **Bids received in excess of the ABC shall be automatically rejected at bid opening.**
2. The *Department of the Interior and Local Government (DILG) Region XII* now invites eligible and interested bidders for the *Procurement of one (1) unit Passenger Van for official use of DILG R12*. Delivery of the goods is required not later than **One Hundred Twenty (120) Calendar Days including Saturdays, Sundays, and Holidays from the receipt of Notice to Proceed (NTP)**. Bidders should have completed, within **2,880 hours** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through ***open competitive bidding procedures using a non-discretionary "pass/fail"*** criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184, otherwise known as the "Government Procurement Reform Act."
  - a. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
  - b. **BIDDING IS OPEN TO ALL QUALIFIED BIDDERS**, subject to the conditions for eligibility provided in the 2016 revised IRR of RA No. 9184
4. Interested Bidders may obtain further information from the *Department of the Interior of Local Government (DILG) – Region XII through its Regional Bids and Awards Committee (RBAC) at the address given below during office hours from 8:00 AM to 5:00 PM (Mondays to Fridays) excluding Saturdays, Sundays, and Holidays.*
5. A complete set of Bidding Documents may be obtained by interested Bidders from the address and website given below starting **March 31, 2022 (Thursday) until April 20,**

*(Wednesday) and upon payment of the applicable fee in the amount of in the amount of Five Thousand Pesos (Php 5,000.00) for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB,;*

**Address: Prime Regional Government Center, Brgy. Carpenter Hill, Koronadal City, South Cotabato**

**Website: <http://region12.dilg.gov.ph/reports-resources>**

6. The **DILG XII – RBAC** will hold a **PRE-BID CONFERENCE<sup>1</sup>** on **APRIL 8, 2022 (FRIDAY) AT EXACTLY 10:00AM THROUGH VIRTUAL CONFERENCE, 10:00AM** which shall be open to interested bidders via **ZOOM Platform**.
7. **Bids must be delivered/submitted to the specified address above and received by the RBAC Secretariat into to TWO (2) SEALED ENVELOPES INDICATING TECHNICAL AND FINANCIAL COMPONENTS IN EITHER OF THE TWO OPTIONS:**
  - (A) **MANUAL BID SUBMISSION (HARD COPY) AT THE ADDRESS: DILG XII PRIME REGIONAL GOVERNMENT CENTER, BRGY. CARPENTER HILL, KORONADAL CITY AND SUBMITTED NOT LATER THAN 10:00AM ON APRIL 20, 2022 (WEDNESDAY). LATE BIDS SHALL NOT BE ACCEPTED;**
  - (B) **ONLINE BID SUBMISSION AT E-MAIL ADDRESS: [dilgro12rbacsecretariat@gmail.com](mailto:dilgro12rbacsecretariat@gmail.com) AND SUBMITTED NOT LATER THAN 9:00A.M. ON APRIL 20, 2022 (WEDNESDAY). LATE BIDS SHALL NOT BE ACCEPTED.**
8. **BID OPENING shall be on APRIL 20, 2022 (WEDNESDAY), 10:00 A.M. via VIDEO CONFERENCE. BIDS WILL BE OPENED IN THE PRESENCE OF THE BIDDER OR HIS/HER AUTHORIZED REPRESENTATIVE WHO CHOOSE TO ATTEND THE ACTIVITY.**
9. The *Department of the Interior and Local Government (DILG) – Region XII* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
10. For further information, please refer to:

**DILG-XII RBAC SECRETARIAT**  
Ground Floor, DILG XII Building, Prime Regional Government Center, Brgy. Carpenter Hill, Koronadal City

Landline No. (083) 228-7960  
Email Address: [mail@region12.dilg.com.ph](mailto:mail@region12.dilg.com.ph)

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<sup>1</sup> May be deleted in case the ABC is less than One Million Pesos (PhP,000,000) where the Procuring Entity may not hold a Pre-Bid Conference.

11. You may visit the following websites:

For downloading of Bidding Documents, you may reach the DILG-XII Website at <http://region12.dilg.gov.ph/reports-resources>

For online bid submission: [dilgro12rbacsecretariat@gmail.com](mailto:dilgro12rbacsecretariat@gmail.com)

*[Date of Issue]*  
*March 31, 2022*

  
**LAILYN A. ORTIZ, CESO V**  
**Assistant Regional Director**  
**RBAC Chairperson**