



<b>MODE OF PROCUREMENT:</b>	Negotiated Procurement- Small Value Procurement (SVP)	RFQ No. :	SVP 2022-01-005
Name of Procuring Entity:	DILG REGION XII	Date:	20 January 2022
Office/End User:	LGMED		

Company Name (TO BE FILLED OUT BY SUPPLIER):

Address (TO BE FILLED OUT BY SUPPLIER):

**\*PhilGEPS Registration No. (TO BE FILLED OUT BY SUPPLIER)**

Please quote your lowest price for the requirements listed hereunder subject to the Terms and Conditions stated below and submit to this office duly signed:

- TERMS AND CONDITIONS:**
- Bidders shall provide correct and accurate information required in this form.
  - Bidders may quote for any or all items.
  - Price quotation(s) to be denominated in Philippine Peso shall include all taxes duties and/or levies payable.
  - Quotations exceeding the Approved Budget for the Contract (ABC) shall be rejected.
  - Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
  - Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized
  - The DILG shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
  - Liquidated damages equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The DILG shall rescind the contract once the cumulative amount of liquidated damages reaches ten (10) percent of the amount of the contract, without prejudice to other courses of action and remedies open to it.
  - Price quotation(s) must be valid for a period of 60 calendar days from the date of submission.
  - LCRB shall ensure that the standard health protocols must be observed for the entire duration of the activity

<b>APPROVED BUDGET FOR THE CONTRACT (ABC):</b>	<b>PHP 61,200.00</b>	<b>LAILYN A. ORTIZ, CESO V</b> Assistant Regional Director/RBAC Chairperson
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ITEM NO.	ITEM DESCRIPTION	QTY.	UNIT PRICE	TOTAL PRICE	COMPLIANCE WITH TECHNICAL SPECIFICATIONS (PLEASE CHECK)		REMARKS
					YES	NO	
1	Catering Services for the CONDUCT OF MONTHLY MEETINGS FOR THE LOCAL GOVERNMENT MONITORING AND EVALUATION DIVISION (LGMED)				[ ]	[ ]	
	Open to all qualified bidders (preferably within Koronadal City)				[ ]	[ ]	
2	<b>*Meals/ Catering/Venue</b>						
	<b>MEALS AND SNACKS (AM AND PM SNACKS, LUNCH)</b>						
	<b>JANUARY 31, 2022 (Monday)</b>						
	AM Snacks	12			[ ]	[ ]	
	Lunch	12			[ ]	[ ]	
	<b>FEBRUARY 3, 2022 (Thursday)</b>						
	AM Snacks	12			[ ]	[ ]	
	Lunch	12			[ ]	[ ]	
	<b>MARCH 4, 2022 (Friday)</b>						
	AM Snacks	12			[ ]	[ ]	
	Lunch	12			[ ]	[ ]	
	<b>APRIL 4, 2022 (Monday)</b>						
	AM Snacks	12			[ ]	[ ]	
	Lunch	12			[ ]	[ ]	
	<b>MAY 3, 2022 (Tuesday)</b>						
	AM Snacks	12			[ ]	[ ]	
	Lunch	12			[ ]	[ ]	
	<b>JUNE 3, 2022 (Friday)</b>						
	AM Snacks	12			[ ]	[ ]	
	Lunch	12			[ ]	[ ]	





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  - LCRB shall ensure that the standard health protocols must be observed for the entire duration of the activity

<b>APPROVED BUDGET FOR THE CONTRACT (ABC):</b>	<b>LAILYN A. ORTIZ, CESO V</b> Assistant Regional Director/RBAC Chairperson
<b>PHP 61,200.00</b>	

	<b>JULY 4, 2022 (Monday)</b>					
	AM Snacks	12			[ ]	[ ]
	Lunch	12			[ ]	[ ]
	<b>AUGUST 2, 2022 (Tuesday)</b>					
	AM Snacks	12			[ ]	[ ]
	Lunch	12			[ ]	[ ]
	<b>SEPTEMBER 6, 2022 (Tuesday)</b>					
	AM Snacks	12			[ ]	[ ]
	Lunch	12			[ ]	[ ]
	<b>OCTOBER 4, 2022 (Tuesday)</b>					
	AM Snacks	12			[ ]	[ ]
	Lunch	12			[ ]	[ ]
	<b>November 3, 2022 (Thursday)</b>					
	AM Snacks	12			[ ]	[ ]
	Lunch	12			[ ]	[ ]
	<b>December 2, 2022 (Friday)</b>					
	AM Snacks	12			[ ]	[ ]
	Lunch	12			[ ]	[ ]
<b>3</b>	<b>SERVICES ARRANGEMENTS</b>					
	With standby personnel ready to provide assistance and is/are strictly observing the minimum health standards				[ ]	[ ]
	Food to be delivered and served at the DILG Regional Office - LGMED office - snacks (9:30am and 3:00pm); and Lunch (11:45am)					
<b>4</b>	<b>Other Services:</b>				[ ]	[ ]
	** A guaranteed of a minimum of 75% out of the total number of target participants;				[ ]	[ ]





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
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|---|---|
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|---|---|

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	 <b>LAILYN A. ORTIZ, CESO V</b> Assistant Regional Director/RBAC Chairperson

<b>OFFERED RATE PROPOSAL:</b>						
<b>Note:</b>						
<b>*In order to be eligible for this procurement, suppliers/service providers must submit together with the quotation/proposal the following eligibility requirements:</b>						
Annual Income Tax Return (ITR) FY. 2020 (for those who do not have Business Permit for 2022)				[ ]	[ ]	
Certificate of Business Name Registration from DTI (Updated)				[ ]	[ ]	
Tax Clearance Certificate from BIR (Updated)				[ ]	[ ]	
Business/ Payor's Permit (Updated)				[ ]	[ ]	
Accomplished and Notarized Omnibus Sworn Statement				[ ]	[ ]	
Certificate of PhilGEPs Registration				[ ]	[ ]	
<b>IMPORTANT:</b> Please submit your quotation/s in SEALED ENVELOPE/S on/before <u>January 25, 2022</u> at exactly 10:00 AM at the DILG Regional Office 12, Regional Center, Brgy. Carpenter Hill, Koronadal City						

Warranty		Price Validity	
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**After having carefully read and accepted your General Conditions, I/WE quote on the item(s) at prices noted above.**

\_\_\_\_\_

Printed Name/Signature/Date

\_\_\_\_\_

Tel. No./Cellphone No.