



Republic of the Philippines  
**DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT**  
**REGION XII**

"Matino, Mahusay at Maaasahan"

Prime Regional Government Center, Carpenter Hill, Koronadal City, 9506

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**REQUEST FOR QUOTATION (RFQ)**

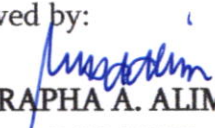
Date: 26 NOVEMBER 2020

RFQ No.: SVP2020-11-085

<b>Name of Hotel/Venue:</b>
<b>Address:</b>
<b>Registered Business Name:</b>
<b>Address:</b>
<b>Business Permit No.</b>
<b>TIN:</b>
<b>PhilGEPS Reg. No.</b>

- The Department of the Interior and Local Government (DILG) Region XII, through its Regional Bids and Awards Committee (RBAC), hereby intends to **procure GOODS AND SERVICES (Venue, Meals, Snacks and Room Accommodation)** on the conduct of the **Implementation of the DILG XII Quality Management System Aligned to the International Organization for Standardization (ISO 9001:2015): Management Review cum Management Committee Meeting** to be conducted on **December 11, 2020** in **Koronadal City**.
- In accordance with GPPB Resolution No. 13-2016 dated August 9, 2016 "Implementing Guidelines for Small Value Procurement (SVP) pursuant to Section 53.9 of the RIRR of RA9184, Request for Quotation (RFQ) for the said activity has been posted in the PhilGEPS.  
  
Submit your proposal/quotation for the procurement of **MEALS AND SNACKS** with **ACCOMMODATION** for 1 night; and **MEALS AND SNACKS** broken down as follows:  
 A. **AM Snacks** consists of snack and drinks; B. **LUNCH** consists of (3) main courses: 2 meat and 1 fish, 1 salad/soup, 1 dessert, rice and drinks; C. **PM Snacks** consists of snack and drinks; D. **DINNER** consists of (3) main courses: 2 meat and 1 fish, 1 salad/soup, 1 dessert, rice and drinks  
 E. **Buffet Breakfast** : 2 main course (at least 1 meat or fish dish), salad/soup, rice (Fried or Plain) and fruits.
- DEADLINE OF SUBMISSION** of your signed quotation/proposal is **not later than 10:00 A.M. of 23 DECEMBER 2020 (THURSDAY)** for the specified goods and services, subject to the Terms and Conditions provided at the dorsal portion of this request for quotation (RFQ).
- Open quotations may be submitted manually or through facsimile or email at the address and contact numbers indicated below.
- For any clarification, you may contact **Ms. Merriam D. Sarmiento** and **Ms. Mary Ann R. Traspe** at telephone numbers **(083) 228-7959 to 60** and **(083) 228-1421** or email address at **dilgro12rbacsecretariat**.

Approved by:

  
**MUSARAPHA A. ALIM, MP**  
 LGOO VII

Chief, LGMED / Chairperson, RBAC

*The DILG Region XII, imbued with integrity, competence and professionalism, and Living Up to a Peaceful, Accountable, and Dynamic working environment, commits to deliver quality services through oversight function, capacity development intervention, and incentives and rewards and administrative assistance to local government units.*

*We uphold customer satisfaction and continual improvement of our Quality Management System's effectiveness, compliant to applicable laws, rules and regulations, and international standards, for a highly Developed, Orderly, Self-Reliant, Environment-friendly and Globally Competitive SOCCSKSARGEN. (LUPADDOSE).*