



Republic of the Philippines  
**DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT**  
**REGION XII**

"Matino, Mahusay at Maaasahan"  
 Prime Regional Government Center, Carpenter Hill, Koronadal City, 9506  
 Tel/Fax Nos.: (083)228-6660 • (083)228-1421 • Email: dilg\_ro12@yahoo.com • Website: region12.dilg.gov.ph  
 ADMIN (083) 228-7960 • FINANCE (083) 228-7959 • LGMED (083) 877-2969 • LGCDD (083)877 2971

**REQUEST FOR QUOTATION**

(RFQ No. SVP2020-11-071 )

Name of Supplier:
Address:
Registered Business Name:
Address:
Business Permit No.
TIN:
PhilGEPS Reg. No.

The Department of the Interior and Local Government Region XII (DILG-XII), through its Regional Bids and Awards Committee (RBAC), hereby invites all interested suppliers registered with the Philippine Government Electronic Procurement System (PhilGEPS), to quote their *lowest price* on the item listed below, subject to the General Conditions stated herein, and submit their quotation duly signed by their representatives not later than **10:00a.m., NOVEMBER 26, 2020 (THURSDAY)**:

**NAME OF PROJECT** : Procurement of Other Supplies chargeable to Conditional Matching Grant to Provinces (CMGP)

**LOCATION / AREA OF DELIVERY** : DILG XII Regional Office, Regional Government Center, Carpenter Hill, Koronadal City

**APPROVED BUDGET** : One Hundred Twenty Eight Thousand Pesos Only (Php128,000.00)

**TERMS OF REFERENCE:**

The prospective bidder shall bid for the corresponding item:

Item	Quantity	Cost Estimate	Total Cost
Swivel Chair	20 pcs	<u>Php4,000.00/piece</u>	<u>Php80,000.00</u>
Foldable Table	16 pcs	<u>Php3,000.00/piece</u>	<u>Php48,000.00</u>
<b>TOTAL AMOUNT:</b>			<u>Php128,000.00</u>

*The DILG Region XII, imbued with integrity, competence and professionalism, and Living Up to a Peaceful, Accountable, and Dynamic working environment, commits to deliver quality services through oversight function, capacity development intervention, and incentives and rewards and administrative assistance to local government units.*

*We uphold customer satisfaction and continual improvement of our Quality Management System's effectiveness, compliant to applicable laws, rules and regulations, and international standards, for a highly Developed, Orderly, Self-Reliant, Environment-friendly and Globally Competitive SOCCSKSARGEN. (LUPADDOSE).*



Republic of the Philippines  
**DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT**  
**REGION XII**

"Matino, Mahusay at Maaasahan"

Prime Regional Government Center, Carpenter Hill, Koronadal City, 9506

Tel/Fax Nos.: (083)228-6660 • (083)228-1421 • Email: dilg\_ro12@yahoo.com • Website: region12.dilg.gov.ph

ADMIN (083) 228-7960 • FINANCE (083) 228-7959 • LGMED (083) 877-2969 • LGCDD (083)877 2971

*The total amount of the above item shall determine the most advantageous price for DILG-XII.*

**SPECIFICATIONS**

- Swivel Chair, Heavy Duty  
Thick Ergodynamic Cushion, Black Textillen Mesh  
360 degrees swivel function  
Chrome base and casters  
Base Capacity: 100 kgs  
Chair Seating Capacity: 80 kgs  
Pneumatic Height Adjustment: Tilt Mechanism  
Ergonomic and dynamic which will provide comfort and durability
- Foldable Table  
Heavy Duty Foldable Table with Plastic Top and Metal Stand  
76 cm x 152 cm x 74 cm  
Color: White  
Seaters: 4

**TERMS OF REFERENCE:**

1. **LOCATION/AREA OF DELIVERY:** DILG XII Prime Regional Government Center, Carpenter Hill, Koronadal City
2. **LOCATION OF QUALIFIED BIDDERS**  
Bidders/Suppliers are exclusive within Region 12 only
3. **TIMELINE/SCHEDULE OF DELIVERY**

The supply and delivery of the aforesaid other office supplies must be made not later than **December 15, 2020** including Saturdays, Sundays and holidays from the receipt of Notice to Proceed.

Liquidated damages equivalent to one tenth of one percent (0.01%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The DILG-XII shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

*The DILG Region XII, imbued with integrity, competence and professionalism, and Living Up to a Peaceful, Accountable, and Dynamic working environment, commits to deliver quality services through oversight function, capacity development intervention, and incentives and rewards and administrative assistance to local government units.*

*We uphold customer satisfaction and continual improvement of our Quality Management System's effectiveness, compliant to applicable laws, rules and regulations, and international standards, for a highly Developed, Orderly, Self-Reliant, Environment-friendly and Globally Competitive SOCCSKSARGEN. (LUPADDOSE).*