



Republic of the Philippines  
**DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT**  
**REGION XII**

"Matino, Mahusay at Maaasahan"

Prime Regional Government Center, Carpenter Hill, Koronadal City, 9506  
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 ADMIN (083) 228-7960 • FINANCE (083) 228-7959 • LGMED (083) 877-2969 • LGCDD (083)877 2971

**REQUEST FOR QUOTATION**

Date: 23 NOVEMBER 2018

RFQ No.: 2018-11-147

Name of Hotel/Venue:
Address:
Registered Business Name:
Address:
Business Permit No.
TIN:
PhilGEPS Reg. No.


1. The Department of the Interior and Local Government (DILG) Region XII, through its Bids and Awards Committee, hereby intends to **procure GOODS AND SERVICES (meals and accommodation)** on the conduct of **TRAINING CUM ORIENTATION ON BARANGAY DRUG-CLEARING PROGRAM (BDCP) AND BARANGAY ANTI-DRUG ABUSE COUNCIL (BADAC) FUNCTIONALITY INDICATORS** to be conducted on **November 28, 2018 (Cluster 3)** in Koronadal City, South Cotabato.

2. In accordance with GPPB Resolution No. 13-2016 dated August 9, 2016 "Implementing Guidelines for Small Value Procurement pursuant to Section 53.9 of the RIRR of RA9184, Request for Quotation (RFQ) for the said activity has been posted in the PhilGEPS.


Submit your proposal/quotation for the procurement of **MEALS AND SNACKS** with **ACCOMMODATION** for **ONE (1)** night; and **MEALS AND SNACKS** broken down as follows:  
 A. **AM Snacks** consists of snack and drinks; B. **LUNCH** consists of **FOUR (4) HALAL** main courses: 2 meat and 2 fish/seafood, 1 salad/soup, 1 dessert, rice and drinks; C. **PM Snacks** consists of snack and drinks; D. **DINNER** consists of **FOUR (4) HALAL** main courses: 2 meat and 2 fish/seafood, 1 salad/soup, 1 dessert, rice and drinks E. **Buffet Breakfast : HALAL 2** main course (at least 1 meat or fish/seafood dish), salad/soup, rice (Fried or Plain) and fruits.

3. **DEADLINE OF SUBMISSION** of your signed quotation/proposal is **not later than 10:00 A.M.** of 26 NOVEMBER 2018 (MONDAY) ) for the specified goods and services, subject to the Terms and Conditions provided at the dorsal portion of this request for quotation (RFQ).
4. Open quotations may be submitted manually or through facsimile or email at the address and contact numbers indicated below.
5. For any clarification, you may contact **Ms. Katherine M. Llano, Ms. Merriam D. Sarmiento** and Mr./Ms. **MUHAMMAD G. NANDING, JR.** at telephone numbers **(083) 228-7959 to 60 and (083) 228-1421** or email address at **dilg\_ro12@yahoo.com**.

Noted by:

  
 \_\_\_\_\_  
 Focal Person / End-User

Approved by:

  
**RILIMIN H. SANDOVAL**  
 LGOO VII / Chairperson, BAC

*The DILG Region XII, imbued with integrity, competence and professionalism, and Living Up to a Peaceful, Accountable, and Dynamic working environment, commits to deliver quality services through oversight function, capacity development intervention, and incentives and rewards to local government units.*

*We uphold customer satisfaction and continual improvement of our Quality Management System's effectiveness, compliant to applicable laws, rules and regulations, and international standards, for a highly Developed, Orderly, Self-Reliant, Environment-friendly and Globally Competitive SOCCSKSARGEN. (LUPADDOSE).*