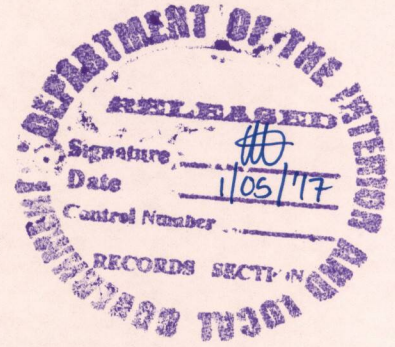




Republic of the Philippines
Department of the Interior and Local Government



MEMORANDUM CIRCULAR
NO.: 2017- 01

January 5, 2017

TO : ALL PROVINCIAL GOVERNORS, CITY AND MUNICIPAL MAYORS,
PUNONG BARANGAYS, DILG REGIONAL DIRECTORS, DILG ARMM
REGIONAL SECRETARY AND OTHERS CONCERNED

SUBJECT : NATIONAL GENERAL ASSEMBLY AND FORUM ON REVENUE
GENERATION AND BUDGET AUTHORIZATION OF THE LADY LOCAL
LEGISLATORS' LEAGUE OF THE PHILIPPINES (FOUR-L)

The Lady Local Legislators' League of the Philippines (Four-L) will be holding their National Assembly and Forum on Revenue Generation and Budget Authorization on January 30-February 1, 2017 at the Manila Hotel, Ermita, Manila.

As represented, apart from the election of the league's new set of officers, the technical sessions will provide the participants with: a) understanding on their role in budget authorization and the legal processes relative thereto; b) insights on how to generate revenue within the power of the Sanggunian and put the same to good use in authorizing the executive budgets; and c) comprehensive knowledge on adopting appropriate measures relevant to income generation.

In view of the above, and upon the request of Board Member Cecile E. Diel, South Cotabato and Four-L Interim National President, all Local Chief Executives are encouraged to allow the participation of their local lady legislators in the above-mentioned activity, on official business.

The payment of traveling expenses and registration fee, if any, to cover the cost of hotel accommodation, meals and assembly materials, per participant, may be authorized in accordance with, and subject to applicable limitations prescribed in COA Circular No. 2012-003 dated October 29, 2012, chargeable against available local funds and to the usual accounting and auditing requirements, and to all pertinent laws, rules and regulations.

The Four-L Interim National President shall submit to, through the Director of the Bureau of Local Government Supervision, the Secretary of Interior and Local Government, an After-Activity Report within fifteen (15) days after the convention has been conducted, with the following prescribed format:

- I. Executive Brief;
- II. List of Participants;
- III. Outputs of Technical Sessions;
- IV. Issues and Agreements or Recommendations, if any;
- V. Total Fees collected and Disbursed, if any; and
- VI. Appendices, if any.

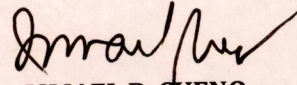

"Matino, Mahusay at Maaasahan"
DILG-NAPOLCOM Center, EDSA corner Quezon Avenue, Quezon City
(02) 925-1153 / (02) 928-9181

1:30 b/w

51802 2017-001 2017-001 2017-001

Participants may confirm their attendance to Board Member Grace Subere – Albios, Four-L National Treasurer through Mobile Number 0917-8805382 and e-mail address egn_subere@yahoo.com.

For the information and guidance of all concerned.


ISMAEL D. SUENO
Secretary 



"Matino, Mahusay at Maaasahan"
DILG-NAPOLCOM Center, EDSA corner Quezon Avenue, Quezon City
(02) 925-1153 / (02) 928-9181