



2020-08-26-086

Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
DILG-NAPOLCOM Center, EDSA corner Quezon Avenue, Quezon City
www.dilg.gov.ph



MEMORANDUM CIRCULAR NO. 2020-112

TO: ALL PROVINCIAL GOVERNORS, CITY MAYORS, MUNICIPAL MAYORS, HEADS OF LOCAL SANGGUNIANs, PUNONG BARANGAYS, CHIEF, PHILIPPINE NATIONAL POLICE, DILG REGIONAL DIRECTORS, THE BARMM MINISTER OF LOCAL GOVERNMENT, AND ALL OTHERS CONCERNED.

SUBJECT: GUIDELINES ON THE MANILA BAYANI AWARDS AND INCENTIVES

DATE: 26 AUG 2020

1.0 Prefatory Statement

In fulfilment of the Supreme Court mandamus order to clean-up, rehabilitate, and preserve Manila Bay, the Department of the Interior and Local Government (DILG), through the Manila Bay Clean-up, Rehabilitation and Preservation Program (MBCRPP), introduced the Manila BAYani Awards and Incentives (MBAI) to encourage local government units (LGUs) included in the Manila Bay area, in their compliance to pertinent environmental laws that support the rehabilitation of the bay.

This Department shall recognize LGUs that have shown exemplary performance on the implementation of their mandates and responsibilities under such laws. Through this institutionalized rewards system, the MBAI enjoins LGUs to develop their creativity in coming-up with innovative strategies to environmental management.

2.0 Purpose

This policy shall set the criteria for the determination of the top-performing LGUs to be awarded with the Manila BAYani Awards and Incentives.

3.0 Scope/Coverage and Funding

3.1. This policy shall cover:

3.1.1. The 187 LGUs in NCR, Regions III and IV-A:

Region	Cities	Municipalities
III	13	81
IV-A	17	59
NCR	16	1
Total	46	141

3.1.1.1. The 2019 MANILA BAYani Awards and Incentives shall only cover the 178 LGUs, which does not yet include the additional nine (9) LGUs in the provinces of Quezon and Batangas.

3.1.2. The DILG MBCRPP-Project Management Office (PMO), Project Management Teams (PMTs), and respective Regional Offices (ROs) of NCR, Regions III and IV-A that are primarily involved in the implementation of the Program; and

3.1.3. National government agencies (NGAs), non-government organizations (NGOs), and civil society organizations (CSOs), that serve as partners in the rehabilitation of Manila Bay.

3.2. The funding of the MANILA BAYani Awards and Incentives shall be sourced from existing MBCRPP Funding.

4.0 Definition of Terms

- a. Inter-Agency Committee: Refers to the body composed of various NGAs, NGOs, and CSOs that are involved in the rehabilitation of Manila Bay, either through the issuance of the SC Mandamus, Administrative Order, or through the organization's goals and advocacies;
- b. LGU Compliance Assessment: Refers to the initiative of the Department, through the MBCRPP to assess and monitor the compliance of LGUs to pertinent provisions of national laws and policies that support the rehabilitation of Manila Bay;
- c. MBAI National Validation: Refers to the process under the MANILA BAYani Awards and Incentives (MBAI) where the National Inter-agency Committee (NIAC) conducts table assessment and on-site inspection to assess performance of LGUs based on a set of indicators that will determine the ranking of LGUs to be awarded;
- d. On-site Inspection: Refers to the activity where the Inter-agency Committees visit the locality, particularly areas within its territorial jurisdiction as part of the process of gathering Means of Verification (MOVs) to properly assess the LGU;
- e. Operational Plan for the Manila Bay Coastal Strategy (OPMBCS): Refers to the five (5) year-plan drafted by the 13 national government agencies which details the targets and responsibilities of each agency relative to the SC Mandamus;
- f. RIAC Assessment: Refers to the process under the LGU Compliance Assessment where the Regional Inter-agency Committees (RIAC) conduct table assessment and on-site inspection to assess the compliance of LGUs to pertinent environmental laws;

- g. Table Assessment: Refers to the activity where the Inter-agency Committees review the documents and other materials presented as part of the process of gathering MOVs to properly assess the LGU;
- h. Terminal Report: Refers to the document prepared by the MBCRPP-PMTs which contains the overall compliance of the LGU based on the results of the LGU Compliance Assessment

5.0 Policy Content and Guidelines

5.1. **MBAI Validation Outcome Areas.** The MBAI validation correspond to specific Outcome Areas under the Operational Plan for the Manila Bay Coastal Strategy (OPMBCS).

- a. Liquid Waste Management which deals with liquid waste discharging into Manila Bay in compliance with the General Effluent Standard and/or ambient water quality stipulated in the water quality guidelines and in Republic Act No. 9275 or Philippine Clean Water Act of 2004;
- b. Solid Waste Management is based on Outcome Area No. 2 which deals with the reduction of solid wastes ending up in Manila Bay. Pursuant to this Outcome Area, the LGUs are monitored on their compliance to the following key provisions of Republic Act No. 9003 or the Ecological Solid Waste Management Act of 2000;
- c. ISF Management which deals with the removal of houses, structures, construction and other encroachments along the easement areas in rivers, waterways, *esteros*, lakes and bay coastlines within the Manila Bay region, in line with the provisions of Republic Act No. 7279 or the Urban Development and Housing Act of 1992; and

- d. Information, Education, and Communication (IEC) and Institutional Arrangement (IA) which deals with the proper implementation of the OPMBCS. Under this Outcome Area, the Department is mandated to assess the compliance of all LGUs within the Manila Bay Area with regard to the overall implementation of the program.

5.2. Functions and Responsibilities of Key Stakeholders. The following committees and offices shall be responsible in the overall conduct of the MBAI.

5.2.1. The NIAC shall be composed of the following:

- a. Department of the Interior and Local Government (DILG);
- b. Department of Environment and Natural Resources (DENR);
- c. Department of Public Works and Highways (DPWH);
- d. Department of Health (DOH);
- e. Metropolitan Manila Development Authority (MMDA);
- f. Local Water Utilities Administration (LWUA);
- g. National Housing Authority (NHA)/Department of Housing Settlement and Urban Development (DHSUD);
- h. Department of Agriculture (DA);
- i. Metropolitan Waterworks and Sewerage System (MWSS) and its water concessionaires (if applicable for said regions); and
- j. Other agencies and organizations that may be tapped as necessary.

5.2.2. The following are functions of the National Inter-Agency Committee (NIAC) and/ or its member agencies:

- a. The NIAC shall develop the validation tool that will determine the MBAI National Awardees.

- b. The member agencies shall review the results of the validation conducted by the Regional Inter-agency Committee (RIAC) as basis for the MBAI National Validation.
- c. The designated representative of the member agency shall actively participate in necessary activities to ensure the successful, comprehensive, and holistic implementation of the MBAI National Validation.
- d. The designated representative of the member agency shall sign the minutes of the meeting or terminal report drafted by the MBCRPP-PMO, as Secretariat during the validation and deliberation.
- e. The member agencies shall deliberate on the findings and recommendations for the declaration of the MBAI National Awardees.

5.2.3. The Regional Interagency Committees shall be established in Regions III, IV-A, and in the NCR, and may include in its members the regional offices or chapters of national government agencies and organizations listed as members of the NIAC under Section 5.2.1, and other agencies and organizations, as deemed necessary. The composition of the RIAC may vary depending on the committee's need to successfully perform the assessment process.

5.2.4. The following are functions of the Regional Inter-Agency Committee (RIAC) and/ or its member agencies:

- a. The designated representative of the member agency shall actively participate in the necessary activities to ensure the successful, comprehensive, and holistic implementation of the Regional Assessment.
- b. The member agencies shall convene and deliberate on the observations made. The designated representative of the member agency shall sign the minutes of the meeting at the end of the Regional Assessment.

- c. The RIAC shall endorse the Regional Top Performers to the NIAC for review and reference.
- d. The RIAC shall conduct regional level awarding for the Regional Top Performers.

5.2.5. It shall be the responsibility of each invited agency tapped as a member of any of the above inter-agency committees to delegate permanent and alternate representatives from their respective offices, specifically those holding plantilla positions, to participate in the validation proper. In line with this, all agencies shall also be asked to furnish this Department copies of their Department Order or Special Authority designating their respective representatives.

5.2.6. The MBCRPP-PMO shall perform the following:

- a. Facilitate the creation and revision of the tools, criteria, rules, and guidelines for the conduct of the validation process;
- b. Initiate the coordination and convene the NIAC for the implementation of pertinent activities;
- c. Facilitate the conduct of the MBI National Validation and act as Secretariat during the deliberation; and
- d. Secure funding for awards and incentives and for the conduct of national awarding ceremony, subject to the availability of funds.

5.2.7. The MBCRPP-PMTs shall perform the following:

- a. Initiate and coordinate necessary activities for the successful implementation of the Regional Assessment;
- b. Maintain a database of the audit results of LGUs within their respective jurisdictions;
- c. Prepare the Terminal Reports based on the observations, including recommendations, of the RIAC Assessment;

- d. Present the results of the Assessment to the NIAC for the former's review and reference; and
- e. Conduct Regional Level awarding for the MBAI Regional Top Performers.

5.2.8. Local Government Operations Officers (CLGOO/MGLOO) assigned in the regional/field offices shall be mobilized to provide necessary assistance in the collection of LGU related documents (e.g. development plans, LGU monitoring report, copy/certified true copy of environment related ordinances etc.)

5.3. MBAI Process. The MBAI shall be governed by the following steps:

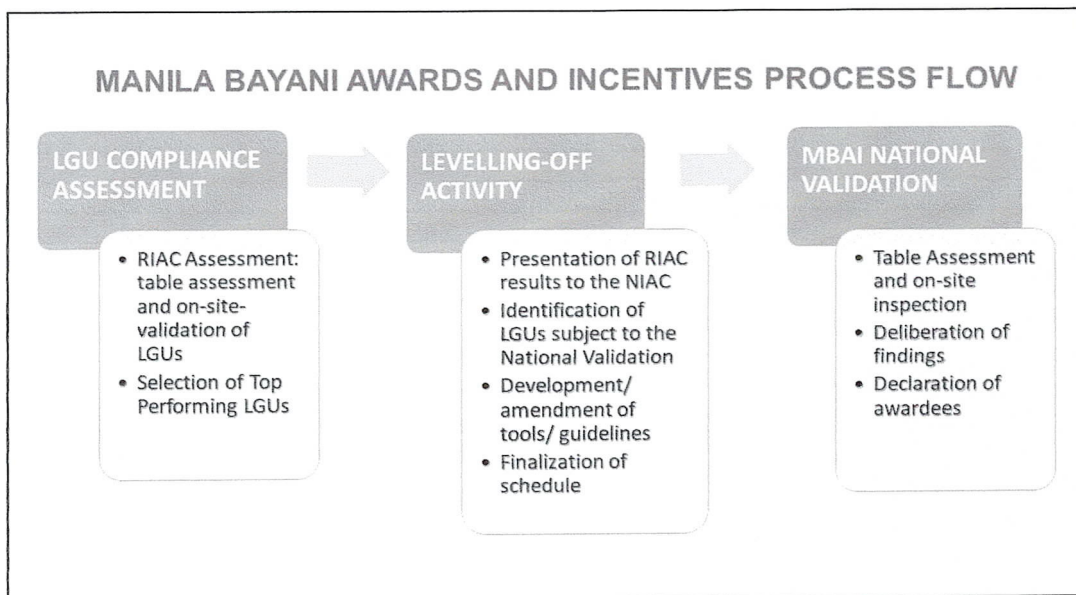


Figure 1 MBAI Process Flow

5.3.1. The LGU Compliance Assessment. Based on the existing implementation guidelines, all covered LGUs must undergo the Local Government Unit Compliance Assessment, an annual assessment conducted by MBCRPP to determine the level of compliance of LGUs.

5.3.1.1. RIAC Assessment. The RIAC Assessment, which is under the LGU Compliance Assessment Process, is the conduct of a table assessment and on-site inspection to assess the compliance of LGUs to pertinent environmental laws. Based on the results, the RIAC shall identify the regional top-performing city and municipality within their respective regions.

5.3.1.2. Selection of Top Performing LGUs. Based on the results of the Assessment, the RIAC, facilitated by the MBCRPP-PMTs, shall endorse the top performing LGUs, one (1) city and one (1) municipality for Regions III and IV-A, and one (1) LGU for NCR, to the NIAC for the MBAI National Validation.

The selected LGUs endorsed for the MBAI National Validation shall comply with all of the following:

- a) Passed all four (4) outcome areas with a minimum score of 85% in each outcome area to be considered top-performing;
- b) Should have an overall or total score of at least 90%;
- c) No standing environmental violation filed against it; and
- d) No standing environmental violation observed during the conduct of the LGU Compliance Assessment of the current year.

5.3.2. Levelling-Off Activity. The MBCRPP-PMTs of NCR, Regions III and IV-A shall prepare the LGU Terminal Reports and present the results of the RIAC Assessment to the NIAC. The following shall be discussed during the Activity:

- a) Results of the RIAC Assessment;
- b) Identification of LGUs to be subjected to the MBAI National Validation;

- c) Development/ Amendments to the tool and guidelines;
and
- d) Finalization of schedules and itineraries of activities.

5.3.2.1. Tool and Guidelines. The MBCRPP-PMO shall facilitate the development of the tool and guidelines, subject to review and inputs of the NIAC. Provided that the selected are already top performing LGUs of their respective regions when it comes to the compliance to national laws and policies, the tool shall give primacy to assessing the innovations and responsiveness of strategies, programs, projects, activities, and other initiatives to enhance environmental management in their localities.

5.3.3. MBAI National Validation. The purpose of the MBAI National Validation is to rank the top-performing LGUs using the tool and guidelines developed. The NIAC shall conduct the validation following the provided major steps:

- a) Table Assessment and On-site Inspection. The NIAC shall conduct a table assessment of documents and an on-site inspection on the places or locations to gather and review the means of verification (MOVs) needed to substantially assess the LGU;
- b) Deliberation of Findings. The NIAC shall convene and deliberate on their findings and recommendations per LGU. In case of a tie between two (2) LGUs, a set of indicators shall be readied by the NIAC to further assess the subject LGUs. Minutes of the deliberation meetings must be signed by the NIAC Validators for approval.
- c) Declaration of Awardees. Based on the results of the MBAI National Validation, the NIAC shall declare the MBAI National Awardees through the issuance of a Resolution.

The above major steps may be adjusted or subject to change depending on the situation that calls for such (e.g. national emergencies, disasters, calamities, pandemics, etc)

5.4. 2019 MBAI National Validation. The 2019 MBAI National Validation shall cover the assessment period of 3rd and 4th quarter of 2018 to 1st and 2nd quarter of 2019. Due to the Covid-19 pandemic, the conduct of the MBAI National Validation is postponed to the 2nd semester of 2020. Further, since health and safety precautions need to be considered, the 2019 MBAI National Validation will not implement the on-site inspection aspect of the process.

The 2019 tool shall be adjusted to include indicators on LGUs' Covid-19 responses related to the environment, and shall be limited to indicators where means of verification (MOVs) can be uploaded to an online platform, and will be reviewed only through table assessment.

5.5. MBAI Awardees. MBAI Awardees declared at the Regional and National Level shall receive cash incentives and certificate or plaque of recognition.

a) MBAI Regional Awardees for City and Municipal categories, are LGUs who scored remarkably based on the results of the RIAC Assessment and ranked for 1st, 2nd, and 3rd places respectively.

Region	Ranking	City Category	Municipal Category
III	1 st	300,000	300,000
	2 nd	200,000	200,000
	3 rd	100,000	100,000
IV-A	1 st	300,000	300,000
	2 nd	200,000	200,000

	3 rd	100,000	100,000
NCR	1 st	300,000	
	2 nd	200,000	
	3 rd	100,000	

b) MBAI National Awardees for City and Municipal categories, are the five (5) LGUs subjected to the MBAI National Validation ranked for 1st, 2nd, and 3rd places per category, respectively.

Ranking	City Category	Municipal Category
1 st	1,500,000	1,500,000
2 nd	750,000	750,000
3 rd	500,000	

The existence of a 3rd place for a category shall depend on whether the endorsement of NCR is a city or a municipality.

6.0 References

The Assessment is supported by the Supreme Court case of *Metropolitan Manila Development Authority, et. al vs. Concerned Residents of Manila Bay* and the following laws:

- 6.1 Republic Act No. 9275;
- 6.2 Republic Act No. 7160;
- 6.3 Presidential Decree No. 856;
- 6.4 Republic Act No. 9003;
- 6.5. Republic Act No. 7279; and
- 6.6 Operational Plan for the Manila Bay Coastal Strategy 2017-2022

7.0 Effectivity

This Memorandum Circular shall take effect immediately.

8.0 Repealing Clause

All DILG orders and other issuances inconsistent herewith are hereby superseded, repealed and/or modified accordingly.

9.0 Approving Authority

BY ORDER OF THE SECRETARY:


USEC. BERNARDO C. FLORECE, JR.
Officer-In-Charge 



10.0 Feedback

For related queries, kindly contact the Department of Interior and Local Government – Bureau of Local Government Supervision at Tel Nos. (02) 8876-3454 loc. 4203 or 4205 at email address at dilg.manilabaypmo@gmail.com



BLGS-2020-07-23-006

ROUTING AND TRANSMITTAL SLIP

SUBJECT: DRAFT MEMORANDUM CIRCULAR RE: GUIDELINES ON THE MANILA BAYANI AWARDS AND INCENTIVES

NO.	FOR/TO	FROM	DATE	SENDER	REMARKS	ACTION BEING REQUESTED	
1	BLGS/ALO.	BLGS-RAD	2020-07-23	ARCA		1	[1]APPROVAL/SIGNATURE
2	BLGS/ARCA.	BLGS-OTD	2020-07-24	ALO	COMMENTS/CORRECTIONS FROM AD (IN CAPS)	9	[2]APPROPRIATE STAFF ACTION
3	BLGS/ALO.	BLGS-RAD	2020-07-24	ARCA	THAT ATTEMPTED TO IS THE REVISED MC BASED ON ADS COMMENTS	1	[3]COMMENT/RECOMMENDATION
4	BLGS/ARCA.	BLGS-OTD	2020-07-25	ALO	ADDITIONAL CORRECTIONS FROM AD UNDER 30	9	[4]STUDY/INVESTIGATION
5	BLGS/TAN.	BLGS-RAD	2020-07-27	ARCA	THAT THE REVISED BASED ON VS ADDITIONAL INPUTS BUT YOU MIGHT HAVE BETTER IDEAS ON CHECK THE MESSAGE FOR THE COMMENTS FOR REVISION BEFORE APPROVAL OF AD	3	[5]REPLY DIRECT TO WRITER
6	BLGS/ARCA.	BLGS-RAD	2020-07-27	TAN		9	[6]REPLY FOR SIGNATURE OF SILG/USEC/ASEC
7	BLGS/ALO.	BLGS-RAD	2020-07-28	ARCA	THAT ATTEMPTED TO SEND REVISED MC BASED ON ADS COMMENTS, AND SIR CARLOS RECOMMENDATIONS	1	[7]REPORT DUE FOR APRE OF SILG/USEC/ASEC
8	BLGS/BRIONES.	BLGS-OTD	2020-08-13	ALO	REVIEWED AND APPROVED BY AD	1	[8]REWRITE/ REDRAFT/ RETYPE
9	BLGS/PASARABA.	BLGS-OTD	2020-08-13	BRIONES	APPLIED SUPER MINOR EDITS	1	[9]RETURN
10	BLGS/BRIONES.	BLGS	2020-08-13	PASARABA	OK APPROVED	9	[10]NOTATION AND FORWARD TO
11	BLGS/ALO.	BLGS-OTD	2020-08-13	BRIONES	ATTN: JEM, KINDLY REFER PG TO THE FILEST UPLOADED, AS APPROVED BY DOLP. THANK YOU!	18	[11]INFORMATION/REFERENCE
12	OUSLG/VALDEZ.	BLGS-OTD	2020-08-13	ALO		1	[12]SEE SILG/USEC/ASEC
13	OUSLG/PANDICO.	OUSLG	2020-08-14	VALDEZ		1	[13]PREPARE SPEECH/MSG/REMARKS
14	OUSLG/SACENDONCILLO	OUSLG	2020-08-14	PANDICO		1	[14]REQUEST FEEDBACK TO SILG/USEC/ASEC
15	OUSLG/PANDICO.	OUSLG	2020-08-14	SACENDONCILLO		2	[15]ATTN TO HWN OF SILG/USEC/ASEC
16	OSEC/MARTIN.	OUSLG	2020-08-14	PANDICO		20	[16]DISPATCH TO ADDRESSEE
17	OIC, USEC FLOREDE HEA		8/24	LORESCO M		1	[17]FILE/COPY FURNISH
ADDITIONAL REMARKS :							[18]RE-ROUTE AUG 26 2020
RECORDS OTE s/eg AKPTA							[19]ADDITIONAL REMARKS
							[20]OTHERS

THIS FORM SHALL NOT BE DETACHED FROM THE DOCUMENT WHERE THIS IS ATTACHED