



REPUBLIC OF THE PHILIPPINES  
**DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT**  
 DILG-NAPOLCOM Center, EDSA corner Quezon Avenue, West Triangle, Quezon City  
<http://www.dilg.gov.ph>

**MEMORANDUM CIRCULAR**  
 No. 2019-191

18 NOV 2019

TO : ALL PROVINCIAL GOVERNORS, CITY AND MUNICIPAL MAYORS, PROVINCIAL, CITY AND MUNICIPAL YOUTH DEVELOPMENT OFFICERS, DILG REGIONAL DIRECTORS, BARMM MINISTER OF LOCAL GOVERNMENT AND ALL OTHERS CONCERNED

SUBJECT : YOUTH DEVELOPMENT OFFICERS LOCALIZATION OF SANGGUNIANG KABATAAN (SK) CONTINUING TRAINING

The National Youth Commission (NYC), as part of its mandate to lead the full implementation of Republic Act 10742<sup>1</sup>, will simultaneously conduct the **YOUTH DEVELOPMENT OFFICERS LOCALIZATION OF SANGGUNIANG KABATAAN (SK) CONTINUING TRAINING**, with the following details:

<b>GROUP</b>	<b>VENUE</b>	<b>DATE</b>
<i>Luzon</i>	<i>Metro Manila</i>	<i>December 3-5, 2019</i>
<i>Visayas</i>	<i>Cebu City</i>	
<i>Mindanao</i>	<i>Davao City</i>	

The 3-day activity aims to guide the participants of the following:

1. Recall the duties and responsibilities of the Local Youth Development Officers (LYDO) vis-a-viz SK, Local Youth Development Council (LYDC) and Youth Organization Registration Program (YORP);
2. Describe and explain the latest SK Policies and Guidelines on Local Youth Development Planning, Government Procurement Policy Board (GPPB) Circular, and Commission on Higher Education (CHED) Circular;
3. Identify the recent updates on the SK Mandatory and Continuing Training Program implementation, such as the rapid assessment, pilot testing, competency-based framework for SK, LYDO, and NYC, SK Portal, and accreditation system for service providers; and
4. Share good practices of the tenured YDOs to be adopted by the newly appointed/designated YDOs.

In this regard, all concerned are enjoined to perform the following:

1. Direct all their respective LYDOs to attend and participate in the 3-day activity;

<sup>1</sup> The Sangguniang Kabataan Reform Act of 2015.

2. Ensure attendance of their respective LYDO for the whole duration of the activity; and
3. Ensure to send an authorized representative in the absence of the LYDO to attend the activity.
4. Support the said activity and provide necessary assistance for its successful implementation.

The Accommodation and food of the participants shall be shouldered by the NYC, which shall include:

DATE	INCLUSION
December 3, 2019	AM Snacks, Lunch, PM Snacks, and Dinner
December 4, 2019	Breakfast, AM Snacks, PM Snacks, and Dinner
December 5, 2019	Breakfast, AM Snacks, and Lunch

Likewise, all concerned are informed that the NYC shall not collect registration fees from the participants. However, travel/transportation expenses, incidental and other applicable expenses shall be chargeable against the local funds, subject to its availability and the usual accounting, budgeting, and auditing rules and regulations.

With the foregoing, all participants shall accomplish and send to **[ydolocalization@gmail.com](mailto:ydolocalization@gmail.com)** the following documents:

1. Confirmation Slip, which can be accessed thru **<https://forms.gle/xF9aBsDjetoHeqq7A>**; and
2. Scanned copy of their Appointment or Designation as LYDO.

The exact venue of the activity shall be directly provided upon confirmation of the participants. Also, NYC will provide the receipt of acknowledgment, thru e-mail, upon receipt of the above-stated documents.

Clarifications and other details on the matter shall be directly coordinated with the NYC, through its point persons: Ms. Leslie T. Rendon for Luzon; Mr. Clifford M. Natividad for Visayas; and Mr. Amerson R. Aguinaldo for Mindanao. They can be contacted thru mobile phone numbers: +63975-995-2941; +63915-002-3448; and +63927-850-0679 or thru telephone numbers: (02) 426-8760 and (02) 426-8475.

All DILG Regional Directors and the BARMM Minister of Local Government are likewise directed to cause the dissemination of this Circular in their respective regional jurisdiction.

For the guidance and compliance of all concerned.

  
**EDUARDO M. AÑO**  
 Secretary



## CONFIRMATION SLIP

- I will attend the YDO Localization of SK Continuing Training
- I will not be able to attend and I will be represented by:

\_\_\_\_\_  
Complete Name

\_\_\_\_\_  
Position

\_\_\_\_\_  
Office/ Division

\_\_\_\_\_  
Region

\_\_\_\_\_  
Province, City/Municipality

\_\_\_\_\_  
Mobile Number

\_\_\_\_\_  
Email Address

\_\_\_\_\_  
Signature

*\*Note: Do not leave blank  
Representative must also confirm and send necessary requirements*