

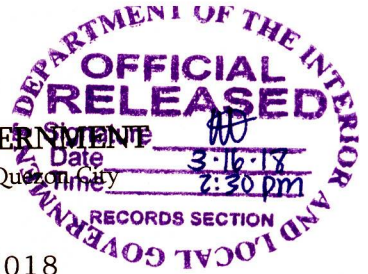


Republic of the Philippines

DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT

DILG-NAPOLCOM Center, EDSA corner Quezon Avenue, West Triangle, Quezon City

http://www.dilg.gov.ph



MEMORANDUM CIRCULAR

March 16, 2018

No. 2018-35

TO : ALL PROVINCIAL GOVERNORS, CITY MAYORS, MUNICIPAL MAYORS, PRESIDING OFFICERS OF THE SANGGUNIANs, DILG REGIONAL DIRECTORS AND OTHERS CONCERNED
SUBJECT : PARTICIPATION OF FOUR-L MEMBERS TO THE ASEAN+2 WOMEN LEADERS' ASSEMBLY

The Lady Local Legislators' League of the Philippines (Four-L), in partnership with the National Council of Women of the Philippines (NCWP), is convening the ASEAN+2 Women Leaders Assembly on March 21-23, 2018 at Century Park Hotel, Pasay City.

The said Assembly, with the theme "Partnering for Change, Engaging the World," aims to showcase the contribution of women as catalysts for peace; as innovators for change; and as partners for reforms in the global world. The activity will enable participants to draw inspirations from women's economic triumphs amidst business challenges, risky and joint undertakings among local domestic affairs.

In view of the above, and upon the request of Atty. Jo Kristine C. Revil, President of Four-L, all Local Chief Executives are encouraged to allow the participation of their Vice-Governors, Vice-Mayors, Provincial Board Members, City/Municipal Councilors, including the Presidents of Liga ng mga Barangay, who are members of the Four-L, in the above-mentioned activity, on official business.

The payment of applicable travelling expenses and registration fee, if any, to cover the cost of hotel accommodation, meals and assembly materials, per participant, may be authorized in accordance with the provisions of COA Circular No. 2012-003 dated October 29, 2012, chargeable against available local funds and to the usual accounting and auditing requirements, and to all pertinent laws, and rules and regulations.

The Four-L President shall submit to, through the Director of the Bureau of Local Government Supervision, the Secretary of the Interior and Local Government, an After-Activity Report within fifteen (15) days after the congress has been conducted, with the following prescribed format:

- I. Executive Brief;
II. List of Participants;
III. Output of Technical Sessions;
IV. Issues and Agreements or Recommendations (if any);
V. Total Fees Collected and Disbursed (if any); and
VI. Appendices, if any.

For other details, inquiries may be directed to NCWP c/o Ms. Neriza Llena, NCPW Head Secretariat of the ASEAN+2 Women Leaders' Assembly, through Telephone Nos. (02) 524.7234 and +63.949.784.4609.

For the information and guidance of all concerned.

Signature of Eduardo M. Año
EDUARDO M. AÑO
Officer-in-Charge, DILG

