



Republic of the Philippines
Department of the Interior and Local Government

June 19, 2017

MEMORANDUM CIRCULAR
NO. 2017-78

TO : ALL PROVINCIAL GOVERNORS, CITY MAYORS,
PROVINCIAL CHAPTER PRESIDENTS OF THE LEAGUE OF
MUNICIPALITIES OF THE PHILIPPINES (LMP), DILG
REGIONAL DIRECTORS, ARMM REGIONAL GOVERNOR,
AND OTHERS CONCERNED

SUBJECT : 3rd ASEAN MAYORS FORUM

The League of Cities of the Philippines (LCP), the United Cities and Local Governments in Asia-Pacific and the City Government of Taguig are jointly organizing the 3rd ASEAN Mayors Forum to be held on July 26-27, 2017 at the Shangri-la the Fort, Taguig City, with the theme *ASEAN@50: Empowering Communities for a Stronger Region*.

The Forum aims to provide an interactive venue for discussing various socio-economic issues of common and critical concern among local governments in the ASEAN region, and for exploring frontiers in developing key policy frameworks and instruments for sustainable urbanization.

In view of the above, and upon the request of the LCP, City Mayors and Provincial Chapter Presidents of the League of Municipalities of the Philippines (LMP), or their authorized representatives, are encouraged to attend the said Forum, on official business.

The payment of applicable traveling expenses, hotel accommodation and registration fee, if any, may be authorized in accordance with, and subject to applicable limitations prescribed in COA Circular No. 2012-003 dated October 29, 2012, chargeable against available local funds and to the usual accounting and auditing requirements and to all pertinent laws, rules and regulations.

The LCP National President shall submit a Post-Activity Report to the Secretary of Interior and Local Government, through the Director of the Bureau of Local Government Supervision, within fifteen (15) days after the conduct of the said activity, with the following prescribed format:

- I. Executive Brief;
- II. List of Participants;
- III. Outputs of Technical Sessions;
- IV. Issues and Agreements or Recommendations, if any;
- V. Total Fees Collected and Disbursements; and
- VI. Appendices, if any.

For other inquiries, interested participants may directly coordinate with League of Cities of the Philippines through Telephone Numbers: (02) 470-6837, 470-6813 and 470-6843.

For the information and guidance of all concerned


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