



REPUBLIC OF THE PHILIPPINES
 DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
 DILG-NAPOLCOM Center, EDSA corner Quezon Avenue
 West Triangle, Quezon City



August 9, 2016

MEMORANDUM CIRCULAR
 NO. 2016-103

TO : ALL PROVINCIAL GOVERNORS OF REGIONS I, II, III, IV-A, IV-B, V, VI, VII, VIII, IX, X, XI, XII, CARAGA, CAR, NIR, ARMM, DILG REGIONAL DIRECTORS AND OTHERS CONCERNED

SUBJECT : REGIONAL COUNCIL ELECTIONS OF THE PROVINCIAL BOARD MEMBERS LEAGUE OF THE PHILIPPINES (PBMLP)

Sections 1 and 2, Article IX of the Amended Constitution and By-Laws (CBL) of the Provincial Board Members League of the Philippines (PBMLP) provides for the conduct of a Regional Assembly which shall be composed of all regular and ex-officio members of the Sangguniang Panlalawigan in each Region. Section 2b, Article XIV of said CBL provides for the conduct of the league's Regional Council Elections within one hundred fifty (150) days from the date of their assumption to office under a new term. For the term 2016-2019, the elections of the new set of officers will be held within the months of August to November 2016.

In this regard, and upon the request of Board Member Ferdinand P. Labung, Interim National President, PBMLP, all Provincial Governors are encouraged to allow their Provincial Board Members to attend the Regional Assemblies and elections in their respective Provinces on official business.

The payment of Five Thousand Pesos (PHP5,000.00) Membership Fee for the new members, and Fifteen Thousand Pesos (Php15,000.00) for Term Dues, as provided for under said CBL, as well as the payment of travelling expenses and applicable registration fee, if any, per participant, may be authorized, chargeable against local funds, subject to the availability thereof, and to the usual accounting and auditing requirements, and to all pertinent laws, rules and regulations.

The PBMLP President shall submit to, through the Director of the Bureau of Local Government Supervision (BLGS), the Secretary of the Interior and Local Government, a Post Election Report within fifteen (15) days after the completion of the league elections in every region.

PBMLP National Council Resolution No. 04, Series of 2016, Adopting the Guidelines in the Conduct of Elections of Provincial Board Members League of the Philippines (PBMLP) is attached as an integral part of this Memorandum Circular.

For the information and guidance of all concerned.

ISMAEL D. SUENO
 Secretary





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**EXCERPTS FROM THE MINUTES OF THE PBMLP 3rd QUARTER NATIONAL COUNCIL MEETING
HELD ON JULY 21, 2016 AT CENTURY PARK HOTEL**

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NATIONAL COUNCIL

RESOLUTION No. 04, series of 2016

A RESOLUTION ADOPTING THE GUIDELINES IN THE CONDUCT OF PBMLP REGIONAL COUNCIL ELECTION:

WHEREAS, the National Council convened for the purpose of reviewing the Guidelines in the conduct of PBMLP Regional Elections;

WHEREAS, the National Council has formulated and adopted the following Guidelines:

- SECTION 1. **DEFINITION OF TERMS:** For purposes of these guidelines the following shall mean:
- a) Members in good standing - those who have paid their **MEMBERSHIP FEE and TERM DUE** to the League in the amount of **P5,000.00 and P15,000.00 respectively**. In addition these shall include the payment of the Registration for the Regional Elections.
 - b) Financial Liability - means any unremitted or unliquidated amount of money to the PBMLP Regional Chapter, or PBMLP National Chapter.
- SECTION 2. **THE SCHEDULE OF PBMLP REGIONAL ELECTION** -
- Shall be held within One Hundred Fifty days from the date of assumption to office under a new term. The National Council in coordination with Department of the Interior and Local Government (DILG) shall schedule the date, time and venue of election in each region, which shall be disseminated to all concerned at least fifteen (15) days prior to the designated date. The PBMLP National Secretariat shall secure from the DILG corresponding permit / authority (including the amount of Registration) travel orders, etc.
- SECTION 3. **QUALIFICATIONS** - the following shall be qualified to vote and be voted upon in any PBMLP elections.
- a) Must be a duly elected Regular Provincial Board Member
 - b) Must be a PBMLP member in good standing
 - c) Ex-Officio members are qualified to vote but cannot not be voted upon.
- SECTION 4. **PBMLP COMELEC COMPOSITION**- the following shall compose the PBMLP COMELEC during the regional election:
- a) DILG Regional Director or his/her duly authorized representative as chairperson.
 - b) Vice-President for the Island as Vice-Chairman.
 - c) A Member of the National Council designated by the National President

Should the Vice-President for the Island run for any position in the regional level, then the Board Members present shall elect from among themselves a temporary Vice-Chairman.

SECTION 5. **QUORUM** -For purpose of Regional Elections, at least 20 members in good standing shall constitute a quorum. The National and Regional Treasurers shall submit a list of members in good standing to determine the presence of a quorum prior to the conduct of elections.

SECTION 6. **MANNER OF VOTING** -Shall be by secret balloting. An unopposed candidate shall have at least (1) one vote to be declared a winner. Provided, however, that Board of Directors shall draw lots in order for them to establish their seniority.

SECTION 7. **NOTICE AND INVITATION** - The PBMLP National Secretariat shall endeavor to notify the DILG Central Office about the holding of PBMLP Regional Elections. At least Fifteen (15) days before the scheduled date of the election, the DILG Central Office through its Regional Directors, shall send the invitation for all Provincial Board Members to attend, stating and containing therein the following:

- a) The specific venue of the election;
- b) The specific date and time of election;
- c) ***THE PAYMENT OF MEMBERSHIP FEE OF P5,000.00 AND TERM DUES OF P15,000.00***
- d) The exact amount for Registration Fee to cover the cost of food, snacks and other incidental election expenses;
- e) A copy of the duly approved election guidelines;
- f) The Memorandum Circular authorizing the Provincial Board Members to travel.

SECTION 8. **REGISTRATION-** Before any regional council election is held, the members shall be afforded time to register and pay their Membership Fee, Term Dues and Registration Fee. The National Secretariat shall provide the prescribed membership form for the members to fill up in three (3) copies to be distributed to the regional council, the national secretariat, and the members concerned.

SECTION 9. **PAYMENT, COLLECTION OF TERM DUES AND MEMBERSHIP FEE**

- a) The PBMLP National Treasurer or his/her authorized representative shall be in-charge of the collection of Membership Fees and Term Dues.
- b) The PBMLP Regional Treasurer or his/her authorized representative shall be in-charge of the collection of Member's Registration Fee.
- c) Sharing of Term Dues and Fees
 - Term Dues- National – 60%
Regional Chapter – 40%
 - Membership Fees- National – 100%
 - Registration Fees- Regional Chapter – 100%
- d) Payment of fees shall in the form cash or government check. No personal checks shall be allowed.

SECTION 10. The regional council officers to be elected shall be the following:

- a) Regional Chairman
- b) Regional Vice-Chairman
- c) Regional Secretary-General
- d) Regional Treasurer
- e) Regional Auditor
- f) Regional P R O
- g) Five (5) Assembly Directors

SECTION 11. **PROCEDURE OF THE ELECTION**

- a) **ANY QUALIFIED PBMLP MEMBER WHO INTENDS TO RUN FOR ANY POSITION IN THE REGIONAL COUNCIL SHALL FILE A CERTIFICATE OF CANDIDACY (COC) WITH THE PBMLP COMELEC THRU THE NATIONAL SECRETARIAT ON OR BEFORE THE DATE OF THE ELECTION. THE COC's SHALL BE PROVIDED BY PBMLP NATIONAL SECRETARIAT;**
- b) At the COMELEC designated time, the names of qualified candidates for each position shall be announced and written on the board or on any paper for tallying purposes;
- c) Each candidate shall be given a maximum of Five (5) minutes to deliver his / her campaign speech;
- d) The PBMLP COMELEC shall call the voting delegates by province;
- e) Immediately after the casting of votes the PBMLP COMELEC shall canvass the votes cast in the presence of the candidates or their duly authorized representative and immediately thereafter, proclaim the winners;
- f) No pre-proclamation protest shall be entertained. Protest can be entertained only if filed within 24 hours after the proclamation;
- g) Ties shall be resolved by drawing of lots or tossing of a coin at the discretion of the candidates concerned;
- h) The COMELEC shall submit to the national secretariat the names of the Board Members duly elected into different positions with their respective number of votes garnered after the winners have been proclaimed.

SECTION 12. **FORMS- All forms and ballots to be used in the regional election shall be prepared by the PBMLP National Secretariat.**

SECTION 13. The following general provisions shall apply at all times in the enforcement of these guidelines:

- a) There shall be no election in absentia;
- b) No election shall be held without a representative from National Council;
- c) No political party name shall be allowed;
- d) No intermission numbers shall be allowed, if the purpose or intention is to campaign or favor a certain candidate;
- e) Only Provincial Board Member delegate are allowed to enter and campaign inside the convention area;
- f) No campaign paraphernalia shall be placed inside the kit bag
- g) The COMELEC shall post inside and outside the election venue the names of candidates and position aspired for. No other campaign posters shall be allowed.

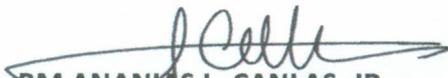
SECTION 14 **EFFECTIVITY** - These election guidelines shall take effect upon approval of the National Council.

NOW THEREFORE, resolved as it is hereby resolved to adopt the guidelines in the conduct of PBMLP Regional Elections.

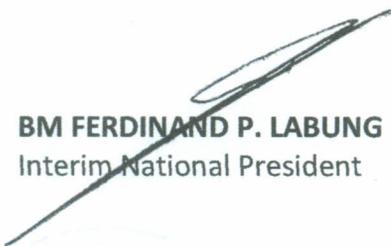
RESOLVED, further to furnish copies of this resolution to all Members of the National Council, Regional Chairpersons, DILG Central Office, DILG Regional Offices, and all concerned, for their information and guidance.

ADOPTED this 21ST day of July, 2016 at Century Park Hotel, Manila

I HEREBY CERTIFY TO THE CORRECTNESS OF THE FOREGOING RESOLUTION.


BM ANANIAS L. CANLAS, JR.
Interim National Secretary-General

Approved:


BM FERDINAND P. LABUNG
Interim National President

