



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
A. Francisco Gold Condominium II EDSA cor. Mapagmahal St.
Diliman, Quezon City

November 11, 2010

MEMORANDUM CIRCULAR

No. 2010-129

TO : ALL PROVINCIAL GOVERNORS, CITY/MUNICIPAL MAYORS,
PUNONG BARANGAYS, DILG REGIONAL DIRECTORS/FIELD
OFFICERS, THE ARMM REGIONAL GOVERNOR AND DILG
REGIONAL SECRETARY AND OTHERS CONCERNED

SUBJECT : CONDUCT OF THE LIGA NG MGA BARANGAY CHAPTER
ELECTIONS AT ALL LEVELS

I
INTRODUCTION

Article One, Chapter I, Title Six, Book III of the Local Government Code of 1991 provides that: "there shall be an organized Liga ng mga Barangay (LnB) Chapters at the Municipal, City, Provincial and Metropolitan Political Subdivision levels which shall elect their respective officers and members".

Sec. 3 of R.A. 9340 stipulates in part that: "The Liga ng mga Barangay at the municipal, city and provincial levels shall, *within thirty (30) days after the next barangay election, conduct elections for ex-officio positions in the sanggunians under the supervision of the Department of the Interior and Local Government*".

In consultation with the National Liga ng mga Barangay and in consonance with their Constitution and By-Laws (CBL), the dates of the Synchronized Chapter Elections are as follows:

- ➔ December 7, 2010 - Municipal, Component City (CC), Independent Component City (ICC) and Highly Urbanized City (HUC) Chapters
- ➔ December 17, 2010 - Provincial Chapters
- ➔ January 13 & 14, 2011 - Regional and National Chapters, respectively

II
CALENDAR OF ACTIVITIES

A. MUNICIPAL, CC, ICC AND HUC LIGA CHAPTERS

DATE	ACTIVITIES
Nov. 19-26, 2010	Sending of written notice by the incumbent Liga Chapter President or in his /her absence, the next highest ranking incumbent liga officer, to the newly-elected Punong Barangay as well as the incumbent Liga Chapter Board Members to meet for the purpose of forming the various committees and boards for the

DATE	ACTIVITIES
Dec. 1, 2010	<p>chapter election. The written notice to be personally received by the Punong Barangay or in his/her absence, by other officials of the barangay, shall notify him/her of the following:</p> <ul style="list-style-type: none"> ↓ Date (December 1, 2010), place (within the municipality/component city) and time of the meeting; <i>(Form 1)</i> ↓ Date (December 7, 2010) and requirements of the Liga chapter election. <i>(Form 2)</i> <p>Election Requirements:</p> <ol style="list-style-type: none"> 1. Payment of registration fees. The fees shall cover the election expenses. e.g. the <i>honoraria</i> for the <i>BES Chairman and Members (Liga Election Code, as amended)</i>. 2. Credentials such as Certified True Copy of COMELEC Certificate of Canvass and Proclamation of the winning candidate as Punong Barangay, and others as defined in the <i>Liga Election Code, as amended</i>. <p>Meeting for the Formation and Designation of the Members of the Nominations, Registration/Credentials, Election Committees, Board of Canvassers and the Board of Election Supervisors.</p>
Dec. 1-2, 2010	<p>Period for Filing of Certificate of Candidacy (COC):</p> <ul style="list-style-type: none"> ↓ Certificates of candidacy shall be provided by the Nominations Committee; <i>(Form 3)</i> ↓ Candidates to file COC with the Nominations Committee
December 7, 2010	<i>Synchronized Elections of the Municipal, CC, ICC and HUC Liga Chapters</i>
December 9, 2010	<p>Transmittal of the Certified True Copy of the Certificates of Canvass and Proclamation, minutes of the election meeting and other pertinent documents to the Provincial or Metropolitan Chapters and the National Liga with office address at the 2nd Fl., Old Sanggunian Bldg., Caloocan City Hall, Caloocan City.</p>

B. PROVINCIAL LIGA CHAPTERS

DATE	ACTIVITIES
Dec. 7-11, 2010	<p>Sending of written notice of meeting by the incumbent Liga Chapter president or in his /her absence, the next highest ranking incumbent Liga officer to the newly elected president of the Municipal and CC Liga Chapters as well as to incumbent Liga Chapter Board Members for the purpose of forming the various committees and</p>

DATE	ACTIVITIES
	<p>boards.</p> <p>The written notice, to be personally received by the Punong Barangay / Liga president or in his/her absence, by other officials of the barangays, shall notify him/her of the following:</p> <ul style="list-style-type: none"> ↓ Date (December 13, 2010), place (within the province) and time of the meeting : (Form 1) ↓ Date (December 17, 2010) and requirements of the Liga chapter election. (Form 2) <p>Election Requirements:</p> <ol style="list-style-type: none"> 1. Payment of registration fees. The fees shall cover the election expenses, e.g. the honoraria for the BES Chairman and Members (Liga Election Code, as amended). 2. Certificate of Confirmation issued by the National Liga as to his/her election as component city or municipal chapter president, or in the absence thereof, a Certified True Copy of the Certificate of Canvass and Proclamation of the CC or Municipal Chapter Elections duly attested by the BES.
Dec. 13, 2010	Meeting for the Formation and Designation of the Members of the <i>Nominations, Registration/Credentials, Election Committees, Board of Canvassers and the Board of Election Supervisors.</i>
Dec. 13-14, 2010	<p>Period for Filing of Certificate of Candidacy (COC):</p> <ul style="list-style-type: none"> ↓ Certificate of candidacy shall be provided by the Nominations Committee; ↓ Candidates to file COC with the Nominations Committee.
December 17, 2010	Synchronized Elections of the Provincial Chapters
Dec. 19, 2010	Transmittal of the Certified True Copy of the Certificates of Canvass and Proclamation, minutes of the election meeting and other pertinent documents to the National Liga with office address at the 2nd Flr., Old Sanggunian Bldg., Caloocan City Hall, Caloocan City.

C. REGIONAL AND NATIONAL CHAPTERS

DATE	ACTIVITIES
Dec. 17-21, 2010	Sending of written notice by the incumbent National Liga, duly assisted by the National Barangay Operations Office of the DILG, to the newly elected Presidents of the Provincial, HUC and ICC Liga Chapters, as well as to the incumbent National Liga Board, to meet for the purpose of forming the various committees/boards.

DATE	ACTIVITIES
	<p>The written notice shall include the following:</p> <ul style="list-style-type: none"> ↓ Date (December 22, 2010). Place and time of the meeting; (Form 1) ↓ Date (January 14, 2011) and requirements of the Regional and the National Liga election. (Form 2) <p><i>*In the case of the Municipality of Pateros in NCR, a written notice shall be sent to the elected chapter president to participate in the Regional Liga Chapter Election.</i></p>
Dec. 22, 2010	<p>Meeting for the Formation and Designation of the <i>Members of the Nominations, Registration/Credentials, Election Committees, Board of Canvassers and the Board of Election Supervisors.</i></p> <p>Election Requirements:</p> <ol style="list-style-type: none"> 1. Payment of Registration fees, The fees shall cover the election expenses, e.g. the honoraria for the BES Chairman and Members (Liga Election Code, as amended). 2. Certified True Copy of the Certificate of Canvass and Proclamation of the Provincial, HUC and ICC Chapter Elections duly attested by the BES in support to his/her election as chapter president together with the Certificate of Confirmation from the National Liga.
Dec. 22-23, 2010	<p>Period for Filing of Certificate of Candidacy (COC):</p> <ul style="list-style-type: none"> ↓ Certificates of candidacy shall be provided by the Nominations Committee; (Form 3) ↓ Candidates to file COC with the Nominations Committee;
January 13 & 14, 2011	<p>Regional and National Liga Chapter Elections, respectively.</p>

III

COMPOSITION OF THE BOARD OF ELECTION SUPERVISORS (BES) AT ALL LEVELS

Chairman : DILG Officer

Members :

- COMELEC Representative
- NGO/PO Representative (to be determined by the incumbent Liga chapter board)

In the absence of any member of the BES during the actual conduct of the election, the chair of the BES shall designate the public school principal or his/her representative, as member.

DUTIES AND AUTHORITY OF THE BES AT ALL LEVELS

1. Resolve any controversy that may arise during the election meeting of the local Liga Chapter;
2. Resolve any post-proclamation electoral protest, which must be submitted in writing to the Board within twenty-four (24) hours from the close of the election;
 - Provided the Board shall render its decision within forty-eight (48) hours from receipt thereof; and
 - Provided further that said decision must be submitted to the National Liga Office within twenty-four (24) hours from the said decision.

The decision of the BES in this respect shall be subject to the review by the National Liga Board, the decision of which shall be **final and executory**.

3. If the situation warrants, call upon the **Philippine National Police (PNP)** for assistance to ensure the smooth conduct of the election.

IV

DILG ROLES AND RESPONSIBILITIES

1. Supervise the conduct of the local LnB chapter elections;
2. Extend support, when necessary, in sending notice of the date, time and venue of the chapter elections;
3. Secure, for the use of the Liga, the needed ballot box, portable voting booths and writing board from the treasurer of the city, municipality or province where election is to be held, or if necessary, any adequate paraphernalia for the purpose;
4. Provide assistance, upon request of the National Liga or Chapter concerned, in arranging a suitable change of venue for the conduct of the elections of a particular Liga Chapter/level;
5. Upon recommendation of the Regional Director, the Provincial/City Director shall undertake appropriate actions based on situations obtaining from operational considerations on matters affecting the conduct of the Municipal/City Liga Chapter Elections.

The provisions and procedures of the Liga Election Code, as amended, insofar as applicable, shall be observed in the conduct of the Liga Chapter elections.

Payment of reasonable registration fees of participants to cover meals, honoraria, supplies and other election related expenses, is authorized in accordance with the Liga Constitution and By-Laws, chargeable against their respective local funds subject to the usual accounting and auditing rules and regulations.

All DILG Field Officers are hereby enjoined to disseminate this Memorandum Circular in their respective areas of jurisdiction and extend technical assistance to the Liga ng mga Barangay Chapters as may be necessary and appropriate.

For the information and guidance of all concerned.


JESSE M. ROBREDO
Secretary



Republic of the Philippines
DEPARTMENT OF THE INTERIOR
AND LOCAL GOVERNMENT
IN REPLYING, PLS CITE:

SI.LG10-004431

