



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
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MEMORANDUM CIRCULAR

No. 2010 - 122

**TO : ALL CITY/MUNICIPAL MAYORS, PUNONG BARANGAYS,
DILG REGIONAL DIRECTORS, FIELD OFFICERS AND
OTHERS CONCERNED**

**SUBJECT : GUIDEPOSTS IN PROMOTING AND SUSTAINING
BARANGAY GOOD GOVERNANCE**

The barangay, as the basic political unit of the State, plays a vital role in the development of our nation. It serves as the primary planning and implementing unit of government policies, plans, programs, projects and activities in the community as well as an avenue wherein the collective views of the people are expressed and crystallized.

His Excellency President Benigno S. Aquino III has expressed his commitment to make transparency, responsiveness, accountability and honesty in governance as the strong pillars of his government to properly address poverty and eradicate graft and corruption in our midst.

To make our barangays active and potent partners in local transformation and development, all City and Municipal Mayors are hereby enjoined to actively engage their component barangays in activities for good governance and to extend to them all the necessary support for the successful implementation of their programs, projects and activities that run parallel to national government efforts at improving the lives of our people, based on the following elements/qualities of good governance:

➤ **Transparency** or principle that allows those affected by administrative or government decisions to know not only the basic facts and figures but also the mechanisms and processes involved in coming up with the decisions. At the barangay level, this is manifested thru:

- Conduct of Semestral Synchronized Barangay Assembly Day (SBAD) - This is a barangay assembly meeting undertaken every last Saturday of March and third Saturday of October every year for the purpose of reporting semestral accomplishments of the barangay about its activities, finances, problems and concerns. (Sec. 397 of RA 7160 and Proclamation No. 342);
- Posting of itemized monthly collections and disbursements in conspicuous places (Sec. 513 of the RA 7160); and
- Posting of Annual Summary of Income and Expenditures in conspicuous places to show how much and for what specific

purposes the barangay official spent barangay funds (Sec. 352 of the RA 7160).

- **Responsiveness** or extending prompt, courteous and adequate service to the public that can be undertaken in the following manner:
 - Presence of Barangay Public Information Desk where information about the barangay and other government agencies programs are available and accessible to visitors and barangay residents. [EO No. 130 and Section 8(g) Anti-Red Tape Act of 2007 (RA 9485)];
 - Establishment and functionality of Barangay Disaster Risk Reduction and Management Committee (BDRRMC) as one of the committees of the Barangay Development Council (BDC) [Section 12(a) of PDRRM Act of 2010; and the establishment of BDRRM Operations Center in every barangay (Section 12 (c) (23) of PDRRM Act of 2010 (RA 10121)];
 - Formulation and implementation of a Manual of Operations/Barangay Citizens' Charter to guide barangay officials and personnel on effective day-to-day operations of barangay government and on the efficient performance of their respective duties and responsibilities; and to enlighten the public on how their requests for documents and public services are properly handled by the barangay officials (Sec. 6 of RA 9485 or Anti-Red Tape Act of 2007);

- **Accountability** or the acknowledgement and assumption of responsibility for actions, decisions, and policies and encompassing the obligation to report, explain opinions and to be answerable for resulting consequences.
 - Posting of bonds by concerned officials – Transactions involving collection and disbursement of large amount of money necessitate the imposition of bonds by the concerned official. This is in addition to the required business documents such as vouchers, receipts, purchase order, requisition slip and the like in support to the transactions, negotiated and a financial report to know the over-all operations of the organization (Section 395 (d) of RA 7160);
 - Barangay Bids and Awards Committee which is responsible for the pre- and post-qualification of bidders, evaluation and awards of contract for winning bidders of barangay projects;
 - Inventory of barangay facilities and properties to ensure that all of them are properly documented and accounted for.

- **Participation** or providing mechanisms for the public to express opinions and ideally exert influence regarding decisions and actions made at the local level. Community participation must be evident in various barangay activities such as, but not limited to, the following:
 - Symposium/Fora/Public Hearing wherein the general public particularly those representing different sectors that may be interested or affected by a proposed measure are invited to attend, hear and be heard on the matter;

- Membership of NGOs/CSOs/POs in Barangay-Based Institutions (BBIs) such as Barangay Development Council (BDC), Barangay Peace and Order Council (EO No. 366), Barangay Council for the Protection of Children (DILG MC 2002-121), Barangay Anti-Drug Abuse Council (MC No. 98-227 and MC No. 99-236). The LG Code provides for the participation of CSOs/POs through mandatory membership of not less than ¼ of the members of the fully organized Council;
- Preparation of Barangay Socio-Economic Profile which provides general information on the economic, social and political condition of the barangay that must be updated every 3 to 5 years. [Section 394 (d) (6) of RA 7160];
- Maintenance/Updating of Registry of Barangay Inhabitants (RBIs) as a tool for planning and as a reference in the identification and determination of the number of inhabitants of a barangay, (DILG MC No. 2005-69);
- Formulation of a Barangay Development Plan thru participatory approach;
- Establishment of feedback mechanism (such as suggestion box or small gatherings) to enable barangay residents to express their opinions, comments and suggestions on matters, issues and concerns affecting them and their constituents. (Section 391 (5) of RA 7160).

To ensure successful administration of barangay affairs, all Regional Directors and DILG Field Officers shall likewise extend all the necessary assistance needed to boost the performance of the barangays and make them productive partners of the national government in local development, as well as to cause the widest dissemination of this Memorandum Circular to all local government units (LGUs) within their respective jurisdictions.

For the information and guidance of all concerned.


JESSE M. ROBREDO
 Secretary

