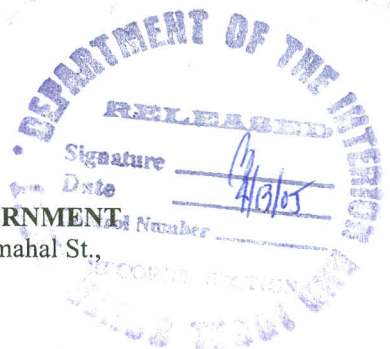




REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT  
A. Francisco Gold Condominium II, EDSA cor. Mapagmahal St.,  
Diliman, Quezon City



April 12, 2005

**MEMORANDUM CIRCULAR**

**NO:** 2005 - 33

**TO :** **PROVINCIAL GOVERNORS, CITY MAYORS AND MUNICIPAL MAYORS, DILG REGIONAL DIRECTORS AND OTHERS CONCERNED**

**SUBJECT :** **2<sup>ND</sup> NATIONAL TRI-PARTITE CONFERENCE FOR COOPERATIVE DEVELOPMENT**

The Cooperative Development Authority in cooperation with the Office of the Presidential Adviser on Cooperatives will conduct the 2<sup>nd</sup> National Tri-Partite Conference for Cooperative Development on November 23-25, 2005 at the Bohol Tropics, Tagbilaran City, Bohol.

In this connection, all concerned Local Chief Executives are hereby encouraged to allow their Provincial, City and Municipal Cooperative Development Officers to attend the said conference on official business. The payment of applicable travelling expenses and a registration fee, if any, to defray the costs of hotel accommodation, meals and conference materials, per participant may be authorized, chargeable against local funds, subject to the availability thereof, and to the usual accounting and auditing requirements. It is understood that expenses shall not be charged against the 20% Development Fund, or against whatever fund source that may prejudice on-going poverty alleviation efforts.

The Cooperative Development Authority Administrator shall submit to the Secretary of Interior and Local Government, through the Director of the Bureau of Local Government Supervision, this Department, an After-Activity Report within fifteen (15) days after the completion of the said Conference, with the following format.

- I. Executive Brief;
- II. List of Participants;
- III. Highlights of Technical Sessions;
- IV. Issues and Recommendations;
- V. Total Conference Fees and Disbursement; and
- VI. Appendices, if any

For the information of all concerned.

  
**ANGELO T. REYES**  
Secretary



Republic of the Philippines  
DEPARTMENT OF THE INTERIOR  
AND LOCAL GOVERNMENT

IN REPLYING, PLS CITE:  
SILG05-005068

