



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
A. Francisco Gold Condominium II EDSA cor. Mapagmahal St.
Diliman, Quezon City

OFFICE OF THE SECRETARY

April 12, 2005

MEMORANDUM CIRCULAR

No. 2005-32

TO: Undersecretary for Local Government, Undersecretary for Peace and Order, and the Regional Directors for Local Government, BJMP, BFP, NAPOLCOM and PPSC

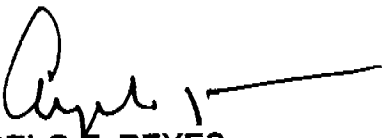
SUBJECT: **ISSUES AND DEVELOPMENTS**

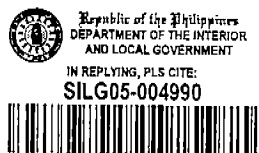
The Department of the Interior and Local Government (DILG) aims to conduct both anticipatory and reactive studies on national and local issues and their probable impact on DILG's stakeholders, the local government units (LGUs) and the country as a whole. The objective is to monitor and address significant issues (concerns or problems) and developments in all the regions specifically as these impact on LGUs' governance. Foregoing, the following steps/process shall be observed:

- 1) **Environmental Scanning.** The LGUs' external environment is analyzed for emerging issues as well as developments that pose threats or opportunities to them. Such issues and developments may be sourced from interviews with Local Chief Executives (LCEs), other stakeholders, etc.; media reports; etc.
- 2) **Analysis.** The issues/developments shall then be analyzed as to their impact on the concerned LGU's environs, on the DILG and on the national environment.
- 3) **Options.** Options or courses of actions to address the issues or mitigate the emergence of new issues resulting from the developments shall be identified, including their positive and negative effects should these be implemented.
- 4) **Recommendation.** A recommendation including its implementing mechanism shall be proposed for the SILG's consideration/approval (Attach the proposed draft DO/MC to implement the same).
- 5) **Monitoring.** Monitoring of follow through actions as approved by the SILG/DILG is necessary.

Foregoing, all DILG, BFP and BJMP regional offices shall prepare for the SILG, **weekly issues and developments that impact on local governance**. Field personnel are encouraged to scan the environment for original issues and developments and not become dependent on the national, regional, provincial or local broadcast and print media. You shall include only the three (3) top issues and three (3) top developments based on your own assessment in no more than 2 pages. Your report should be sent via email to the Office of the Undersecretary for Local Government for analysis and reporting to the EXECOM (should there be a meeting) and in written form should the EXECOM be postponed, copy furnished the Office of the Secretary (OSEC). Attached is a matrix for your use in the preparation of the reports.

FOR COMPLIANCE.


ANGELO T. REYES
Secretary



ISSUES AND DEVELOPMENTS
 For the Week _____ to _____ (Month) 2005
 Region _____

DESCRIPTION OF ISSUE/S	ASSESSMENT/ANALYSIS	PROPOSED ACTION FOR SILG
1.		
2.		
3.		

Prepared by: _____

 Name & Signature of Regional Director

ISSUES AND DEVELOPMENTS
 For the Week ____ to ____ (Month) 2005
 Region _____

DESCRIPTION OF DEVELOPMENT/S	ASSESSMENT/ANALYSIS	PROPOSED ACTION FOR SILG
1.		
2.		
3.		

Prepared by: _____

 Name & Signature of Regional Director

MEMORANDUM

For : The SILG

SUBJECT : Proposal for Weekly Issues and Developments from the Regions

DATE : April 4, 2005

Background:

- The Department of the Interior and Local Government (DILG) should undertake policy studies in support of the formulation, review and dissemination of policies on local governance.
- Through its studies, DILG could provide assessments of the local governance environment as well as analyses of their implications for the Office of the President.
- DILG could also provide venues for interaction, cooperation and integration of the efforts of the local and the donor community from the government and private sectors on local governance policy and other related issues.


Proposal:

The Department shall monitor and address significant issues (concerns or problems that need to be addressed) and developments in all the regions specifically as these impact on the LGUs' governance.

Recommendation:

Foregoing, all DILG, BFP and BJMP regional offices shall prepare for the SILG ***weekly issues and developments that impact on local governance***. Attached is a draft Memorandum Circular for your approval.

Thank you.


Teresita S. Castillo

APPROVED / DISAPPROVED
SECRETARY ANGELO T. REYES
Date: <u>Apr 21 2005</u>

[Handwritten initials]